

Training and Certification Committee
OEMS Office – 1041 Technology Park Dr, Glen Allen, Virginia
October 5, 2016
10:30 am

Members Present:	Members Absent:	Staff:	Others:
Ron Passmore-Chair William Akers Chad Blosser Kathy Eubank William ‘Billy’ Fritz Dr. Charles Lane Larry Oliver John Wanamaker	Christopher Kroboth Dr. Robin Foster	Gary Brown Scott Winston Adam Harrell Michael Berg Dr. George Lindbeck Greg Neiman Debbie Akers	Donna Galganski Pabst Jeanette Edwards Tom Olander Jason Sweet Tammy Johnson Valerie Quick James True Jason Ambrose Brian McIntosh Cathy Cockrell Adam Alford Amy Ashe Katie Boyle Michelle Ludeman Nick Klimenko

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The meeting was called to order at:10:30am	
II. Introductions	Introductions were made of committee members and guests	
III. Approval of Agenda	The Committee reviewed the Agenda for today’s meeting. (Attached)	Approved by General Consent
IV. Approval of Minutes	The Committee reviewed the minutes of the July 6, 2016 Quarterly Meeting (Attachment: A)	Approved by General Consent
V. Reports of Committee Members	A. Reports of Committee Members <ol style="list-style-type: none"> 1. Chairman Report –Ron Passmore – No Report 2. Committee Members <ol style="list-style-type: none"> a. Non-VCCS EMS Program – No Report b. VCCS-No Report c. VAVRS – Thank you to Debbie and Greg for attending Annual Conference and answering questions 	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>regarding the CE changes from the Board of Governors (BoG) and attendees.</p> <ul style="list-style-type: none"> d. Regional EMS Council Executive Directors – No report e. EMS-C – Not Present f. VAGEMSA – No Report g. Fire Based Organization – No report h. Educators – No Report <p>3. Medical Direction Committee – Dr. Lane – Discussion was held on the Minimum ALS Competency Requirements for the different levels and it moved forward to EMS Advisory Board.</p> <p>Committee members and guests discussed issues related to obtaining Live Intubations and papers related to the issue. No further action was taken.</p> <p>B. Office of EMS</p> <ul style="list-style-type: none"> 1. BLS Training Specialist – Greg Neiman <ul style="list-style-type: none"> a. EC Institute <ul style="list-style-type: none"> 1. The last Institute was held in Fairfax in September at the Fairfax Fire Training Center. 2. Certified 15 new EC's 3. Deadline for passing the Cognitive exam in November 6 4. Next practical is December 3 here in the Richmond Area. 5. Next Institute is January in James City County b. Updates <ul style="list-style-type: none"> 1. The DED Division will stay on the road for 2016. <ul style="list-style-type: none"> 1. Friday & Saturday Updates were held in NVEMSC in September 2. Saturday Update was held in TEMS in September 3. Next Update is in SWVEMSC on Saturday, October 15, 2016 4. Final 2016 Update is at Symposium on Saturday, November 12, 2016 @ 0830 2. See the latest schedule on our webpage: http://www.vdh.virginia.gov/OEMS/Training/EMS_InstructorSchedule.htm c. Instructor Recertification <ul style="list-style-type: none"> 1. 1 EMT Instructor left in the system. 2. Expires October 31, 2016 2. ALS Training Specialist – Debbie Akers <ul style="list-style-type: none"> 1. CE Conversion has been completed <ul style="list-style-type: none"> 1. Everyone who had eligibility kept it although CE reports 2. Everyone expiring in July, August and September will be extended through Oct. 31. 3. Working with 3rd party Vendors 4. Over 23,000 CE Topics to transition 5. Advised Instructors that any errors in the system will be wiped by Monday 2. National Registry (NR) is changing their CE hour requirements again as of April 1, 2017 3. Will be posting how to recert NR by the end of next week. Will be MUCH easier. Make sure your providers use this announcement to complete their recert for March 31, 2017. Certificate that states 	

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	<p>they have met Virginia Recert Requirements to use if audited. Can start counting CE once you recert. Should Recert state at the same time of Registry.</p> <ul style="list-style-type: none"> b. ALS-Coordinators <ul style="list-style-type: none"> 1. Most current ALS-C's are maintaining 2. Have seen some people allowing it to expire c. EMSTF (Attachment: B) - <ul style="list-style-type: none"> 1. Report distributed. <ul style="list-style-type: none"> 1. Special initiative closes today 2. Funding for rest of fiscal year 2017 is still in development d. NR Stats (Attachment: C) <ul style="list-style-type: none"> 1. Report Distributed 2. Basically matching National Registry national pass rates e. Test Order <ul style="list-style-type: none"> 1. Programming is required to change test order requirements 2. Target date for implementation is November 1 3. The key is having the Program Directors go into NR Account and pass the students <ul style="list-style-type: none"> a. Clean up your rosters- remove those students that will not complete f. Accreditation (Attachment: D) <ul style="list-style-type: none"> 1. Report distributed 2. Attending scheduled CoA Accreditation visits over the next few months 3. A couple of EMT Accreditation Applications are on her desk. <p>Bill Akers thanked the Office for work to bring funding back through the special initiative</p> <ul style="list-style-type: none"> 3. Testing – Greg Neiman for Peter Brown <ul style="list-style-type: none"> a. Psychomotor Examination Guide - PEG <ul style="list-style-type: none"> 1. October 1 implementation 2. Specific Changes <ul style="list-style-type: none"> 1. Prohibiting all watches at CTS <ul style="list-style-type: none"> a. Have purchased and distributed clocks to all of the Regional EMS Councils. 4. Division of Educational Development – Debbie Akers and Greg Neiman <ul style="list-style-type: none"> a. Gearing up for EMS Symposium <ul style="list-style-type: none"> 1. Watch for Room Host notification/requests! 2. New CE Scanner will be in place 3. Registration closes Friday, October 7 4. Close to 1,400 registered which is down a little from last year b. NAEMSE Classes <ul style="list-style-type: none"> 1. At risk of being canceled 2. Students can attend without registering for EMS Symposium c. NCEE Exam <ul style="list-style-type: none"> 1. Being offered on Friday Night, November 11, 2016 	

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	<p>2. Register through NAEMSE</p> <p>5. Regulation and Compliance – Michael Berg</p> <p>a. Background unit is up to full staff</p> <ol style="list-style-type: none"> 1. Will be clearing backlog <p>b. Regulations</p> <ol style="list-style-type: none"> 1. Review process still ongoing 2. Rules and Regulations committee is planning to write 12VAC5-32 instead of revising older 12VAC5-31 3. Workshop met last week. 4. Working on technical clean up 5. Expecting new regulations to be promulgated in 2017-2018 6. Any previous exemptions and variances will become null and void with the new chapter 7. Not a finished product still in process 8. Seeking consensus from EMS Advisory Board in November 2016 to move forward with intent to update the regulations <ol style="list-style-type: none"> 1. Is the first step in the process 9. Will do Town Hall meetings, but number is to be determined. 10. Draft will not be posted until NORA process is approved 11. Fast Track Regulations to establish POLST under Durable DNR options has moved forward <ol style="list-style-type: none"> 1. Were published by Registrar yesterday and will stand for 30 days then should go into effect depending on level of public comment. <p>c. Section 910 Disqualifying Factors for obtaining certification</p> <ol style="list-style-type: none"> 1. Previous person we have worked with, Carolyn Waring, has left Registry 2. Have seen a change by NR from objective to subjective evaluation of past criminal history 3. State Review has advised people they would qualify 4. Have seen instances recently where people were denied NR Certification under the new broader interpretation of the rules. 5. Denial by Registry will prevent providers from obtaining Virginia Certification 6. Have spoken with Jeremy at NR 7. NR is now using some DUF's as an exclusion criteria 8. Reached out to Jose Salazar who is on the Board of NR <ol style="list-style-type: none"> 1. NR is aware of the changes in felonies affecting certification 2. NR Board will be addressing the policy to narrow down the evaluation in November 2016 3. Will look at allowing state approval to overturn NR decisions 4. Will be reviewing the names that have been forwarded to them. <p>6. OEMS Director/Assistant Director – Gary Brown</p> <p>a. EMS Symposium</p> <ol style="list-style-type: none"> 1. The Office is in the final stages of ramping up 2. EMS Advisory Board meeting is scheduled for Wednesday, November 9 @ 1pm 3. Standing Committees will meet during EMS Symposium as well 4. Will be sending out final registration reminder soon 	

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	<ul style="list-style-type: none"> b. Staffing <ul style="list-style-type: none"> 1. Cam Crittenden is the new Trauma and Critical Care Manager <ul style="list-style-type: none"> 1. Seeing more interest in hospitals seeking Trauma Designation 2. ACS Consultative Site Review Report <ul style="list-style-type: none"> a. Trauma Systems Oversight and Management Committee <ul style="list-style-type: none"> i. Trauma Systems Plan Task Force <ul style="list-style-type: none"> 1. To develop a Statewide Trauma System Plan ii. 7 Workgroups <ul style="list-style-type: none"> 1. Administrative 2. Pre-hospital 3. Post-Acute Care Rehabilitation Workgroup 4. Injury Prevention 5. Acute Definitive Care Workgroup 6. Data/Education/Research/System Evaluation Workgroup 7. Disaster Preparation – Newest workgroup 3. NEMSIS 3.0 will go into effect January 1, 2017 <ul style="list-style-type: none"> a. Cannot submit data in version 2.0 after the end of this year 7. OEMS Assistant Director – Scott Winston <ul style="list-style-type: none"> a. Legislative and Planning Committee met last Thursday <ul style="list-style-type: none"> 1. Reviewed public comments to the DRAFT EMS Plan 2. Final recommendations will go to EMS Advisory Board in November 2016 3. Finally will go to the Board of Health in Feb/March 2017 4. There are Training initiatives throughout the plan 8. Adam Harrell – Business Manager <ul style="list-style-type: none"> 1. New meeting space contract <ul style="list-style-type: none"> 1. TCC will meet off-site in 2017 2. Vacancies in OEMS, please send interested people to the State Job Website 9. Medical Director – George Lindbeck <ul style="list-style-type: none"> 1. Discussion about issues surrounding Critical Care Transport <ul style="list-style-type: none"> 1. Discussion about CCEMTP and FPC courses 	
VI. Previous Business	<ul style="list-style-type: none"> A. Workgroups <ul style="list-style-type: none"> 1. I-99 Planning Workgroup – Larry Oliver <ul style="list-style-type: none"> a. November of 2015 Workgroup was formed b. Met via WEBINAR c. Last few WEBINARS didn't really make any progress on the issues d. 3 States in the US using EMT-I; VA, MD and CO e. Gathered statistics regarding number of people certified annually f. Sought questions from other states g. Sought input from the vendors that might be able to create tests <ul style="list-style-type: none"> 1. 3 identified 	

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	<p>2. 1 refused, 1 did not submit, 1 submitted a proposal of between \$250,000 - 500,000 to generate, 1 or more tests</p> <p>h. After collecting all information, workgroup met on September 2</p> <p>i. No date has been given from NR as to if or when the I-99 Cognitive test will no longer be supported</p> <p>j. The Workgroup has a recommendation but is not submitting it as a motion at this time. (Attachment: E)</p> <p>Discussion was held regarding this issue</p> <p>The Office reported that further discussion regarding this issue will take place around the state at scheduled town hall meetings and with representatives of key EMS stakeholder groups in VA</p> <p>2. Accreditation Program Internal Psychomotor Testing – Chad Blosser (Attachment: F)</p> <p>a. Met August 24, 2016</p> <p>1. Discussed the Competency List for EMT</p> <p>b. Will meet again via WEBINAR on October 12, 2016</p> <p>3. EC Process Workgroup – Greg Neiman for Chris Kroboth (Attachment: G)</p> <p>a. The workgroup met on August 26th and September 28th.</p> <p>b. Still a work in progress</p>	
	<p>The Committee recessed for lunch at 1220 and reconvened at 1305.</p>	
VII. New Business	<p>A. Training Program Administrative Manual (TPAM) Rollout</p> <p>Due to the size of the document, the DRAFT can be viewed on the OEMS Website here: http://www.vdh.virginia.gov/OEMS/Training/TPAM/home.htm</p>	<p>Motion to approve by Chad Blosser Second by Larry Oliver Unanimously Approved</p>
VIII. Public Comment	None	
IX. Dates for 2017 Meetings	2017 dates are January 4, April 5, July 5, October 4	
X. Adjourn	Meeting adjourned at: 1313	

Respectfully submitted by: _____
Gregory S. Neiman
OEMS Staff Representative
October 5, 2016

Training & Certification Committee
Wednesday, October 5th - 10:30 AM
OEMS Office – 1041 Technology Park Dr, Glen Allen, VA 23059
Meeting Agenda

- I. Welcome**
- II. Introductions**
- III. Approval of Agenda**
- IV. Approval of Minutes from July 6, 2016**
- V. Reports of Committee Members**
 - A. Reports of Committee Members
 - i. Chairman Report
 - ii. Medical Direction Committee - Dr. Charles Lane
 - iii. Committee Members
 - iv. 2017 Committee Membership – Greg Neiman, OEMS
 - B. Office of EMS
 - i. BLS Training Specialist – Greg Neiman, OEMS
 - ii. ALS Training Specialist – Debbie Akers, OEMS
 - iii. EMSTF – Debbie Akers, OEMS
 - iv. Certification Testing Coordinator – Peter Brown, OEMS
 - v. Division of Educational Development (DED) – Greg Neiman & Debbie Akers, OEMS
 - vi. Regulation & Compliance – Michael Berg, OEMS
 - vii. Director/Asst. Director – Gary Brown/Scott Winston, OEMS
 - viii. Other Office Staff
- VI. Previous Business**
 - A. Workgroups
 - i. Intermediate Certification Planning Workgroup – Larry Oliver
 - ii. Internal Psychomotor Workgroup – Chad Blosser
 - iii. EC Process Workgroup
- VII. New Business**
 - A. Approval of new TPAM**
- VIII. Public Comment**
- IX. Dates for 2017 Quarterly Meetings**
 - A. January 4, April 5, July 5, October 4
- X. Adjourn**

**Attachment: A to the
October 5, 2016 TCC Minutes**

**Approved
July 6, 2016
Minutes of the TCC**

Training and Certification Committee
OEMS Office – 1041 Technology Park Dr, Glen Allen, Virginia
July 6, 2016
10:30 am

Members Present:	Members Absent:	Staff:	Others:
Ron Passmore-Chair	Kathy Eubank	Gary Brown	Tom Calogrides
William Akers	Dr. Robin Foster	Scott Winston	Daniel Douglass
Chad Blosser	John Wanamaker	Michael Berg	Donna Galganski Pabst
William ‘Billy’ Fritz		Dr. George Lindbeck	John Gosford
Christopher Kroboth		Warren Short	Michelle Ludeman
Dr. Charles Lane		Greg Neiman	Brian McIntosh
Larry Oliver		Debbie Akers	Jolene Powell
		Peter Brown	Steve Powell
			Jerry Sourbeer
			Mark Wright

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The meeting was called to order at:10:32am	
II. Introductions	Introductions were made of Committee Members and Guests	
III. Approval of Agenda	The Committee reviewed the Agenda for today’s meeting. (Attached)	Unanimously Approved
IV. Approval of Minutes	The Committee reviewed the minutes of the April 6, 2016 Quarterly Meeting (Attachment: A)	Unanimously Approved with changes
V. Reports of Committee Members	A. Reports of Committee Members <ol style="list-style-type: none"> 1. Chairman Report –Ron Passmore – No Report 2. Committee Members <ol style="list-style-type: none"> a. Non-VCCS EMS Program – No Report b. VCCS-No Report c. VAVRS – Not Present d. Regional Directors – No report e. EMS-C – Not Present f. VAGEMSA – No Report g. Fire Based Organization – No report h. Educators – Not Present 	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>3. Medical Direction Committee – Dr. Lane – At the last MDC meeting, considered the recommendations from TCC regarding the minimum intubation numbers required. MDC recommended 25 High Fidelity for I-99 and 50 for Paramedic. Received some push back and good discussion from the programs. Emphasis from MDC is on something higher tech than “Fred-the-head”</p> <p>Committee members and guests discussed issues related to obtaining Live Intubations and papers related to the issue. No further action was taken.</p> <p>B. Office of EMS</p> <p>1. BLS Training Specialist – Greg Neiman</p> <p>a. EC Institute</p> <ol style="list-style-type: none"> 1. The next Institute was held in conjunction with the VAVRS Rescue College in Blacksburg in June. 2. Certified 17 new EC’s 3. Next Practical is August 13 here in the Richmond Area. 4. Next Institute is September 10-14 in Fairfax <p>b. Updates</p> <ol style="list-style-type: none"> 1. The DED Division will stay on the road for 2016. <ol style="list-style-type: none"> 1. May Update was held in TJEMS 2. June Update was in WVEMS 3. Next Updates Friday, September 9th and Saturday, September 10th in Fairfax County 2. See the latest schedule on our Webpage: http://www.vdh.virginia.gov/OEMS/Training/EMS_InstructorSchedule.htm <p>c. Instructor Recertification</p> <ol style="list-style-type: none"> 1. 4 EMT Instructors left in the system. <p>2. ALS Training Specialist – Debbie Akers</p> <ol style="list-style-type: none"> 1. ALS-C <ol style="list-style-type: none"> 1. No change except we are seeing some individuals let their endorsement lapse 2. CE Conversion is the Big Project <ol style="list-style-type: none"> 1. Transition is working successfully in development database 2. Everything is looking good 3. On Monday, July 11, system will go down and we will begin the transition in the production database. 4. The variation of hours for AEMT created an issue in the system, so we went with hard numbers for the “5 additional hours from the Paramedic List” 5. Symposium information is out and courses reflect the new area #'s 6. Areas 15 and 20 should be a focus for educators 7. Everyone expiring in July, August and September will be extended through Oct. 31. 8. Working with 3rd party Vendors 9. Over 23,000 CE Topics to transition 10. Advised Instructors that any errors in the system will be wiped by Monday 3. NR Stats (Attachment: B) <ol style="list-style-type: none"> 1. Report Distributed 	

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	<ul style="list-style-type: none"> 2. Pass rates are improving 4. Accreditation (Attachment: C) <ul style="list-style-type: none"> 1. Report distributed 2. ECPI Issued letter of review (LOR) b. EMSTF (Attachment: D) - Warren Short <ul style="list-style-type: none"> 1. Report distributed. <ul style="list-style-type: none"> 1. Everything is changing 2. Will become a competitive bid process 3. Cannot provide any further information until bid specifications are published 4. Funding is unlikely for programs that begin this fall. 3. Testing – Peter Brown <ul style="list-style-type: none"> a. Updating Psychomotor Examination Guide - PEG <ul style="list-style-type: none"> 1. Has been updated and is now available on the web 2. Specific Changes <ul style="list-style-type: none"> 1. Prohibiting all watches at CTS <ul style="list-style-type: none"> a. Have purchased and distributed clocks to all of the Regional EMS Councils. 2. Equipment Inventory List has been created <ul style="list-style-type: none"> a. Evaluators will need to confirm all equipment is present prior to opening the station 4. Division of Educational Development – Warren Short <ul style="list-style-type: none"> a. Symposium Registration is now open <ul style="list-style-type: none"> 1. Call for 2017 Presentations will go out later this month 5. Regulation and Compliance – Michael Berg <ul style="list-style-type: none"> a. Regulations <ul style="list-style-type: none"> 1. Packet that includes Physician Orders for Life-Sustaining Treatment (POLST) as another accepted DNR is in the Secretary’s Office <ul style="list-style-type: none"> 1. Please make sure you have updated your providers on this issue so they are aware that POLST is accepted as any other DNR form. 2. Periodic review of our Regulations has started. <ul style="list-style-type: none"> 1. Will go through July 18th 2. Available on Virginia Town Hall to have the public comment <ul style="list-style-type: none"> a. No responses as of today b. Only received 1 public e-mail 3. Medical Director Initial and Update Training <ul style="list-style-type: none"> 1. Have completed the recent scheduled sessions 2. Will ramp up again in November 4. Background Check Unit <ul style="list-style-type: none"> 1. Still down one wage employee 2. About 1 month behind on data entry 5. Section 910 Disqualifying Factors for obtaining certification <ul style="list-style-type: none"> 1. Modeled after NR’s previous disqualifiers 2. Jeremy Miller at NR has expanded the interpretation of those disqualifiers. 	

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	<ul style="list-style-type: none"> 3. Have seen instances recently where people were denied NR Certification under the new broader interpretation of the rules 4. Denial by Registry will prevent the ability for providers to obtain Virginia Certification 6. OEMS Director/Assistant Director – Gary Brown/Scott Winston <ul style="list-style-type: none"> a. Staffing <ul style="list-style-type: none"> 1. Dennis Molnar Retiring September 1 <ul style="list-style-type: none"> 1. Adam Harrell has been hired to fill the position 2. Will be working in tandem until Dennis retires 2. Hiring an HR Specialist 3. New Trauma and Critical Care Manager – Cam Crittenden <ul style="list-style-type: none"> 1. Trauma & Critical Care Coordinator interviews will be conducted on Friday, July 8 and Tuesday, July 12. 2. Medical Records Specialist interviews will be scheduled soon. 3. Agency Data Management Lead Analyst/Informatics Coordinator interviews will be conducted soon. 4. Hiring Training and Development Specialist b. NEMSIS 3.0 will go into effect January 1, 2017 <ul style="list-style-type: none"> 1. Cannot submit data in version 2.0 after the end of this year c. ACS Consultative Site Review Report <ul style="list-style-type: none"> 1. Trauma Systems Oversight and Management Committee <ul style="list-style-type: none"> 1. Trauma Systems Plan Task Force <ul style="list-style-type: none"> a. To develop a Statewide Trauma System Plan 2. 7 Workgroups <ul style="list-style-type: none"> a. Administrative b. Pre-hospital c. Post-Acute Care Rehabilitation Workgroup d. Injury Prevention e. Acute Definitive Care Workgroup f. Data/Education/Research/System Evaluation Workgroup g. Disaster Preparation – Newest workgroup d. RSAF <ul style="list-style-type: none"> 1. Funding approved by Commissioner and award letters will be going out possibly today. e. EMS Council Re-designation <ul style="list-style-type: none"> 1. On-going 2. 4 regional EMS Council site visits remaining f. REPLICA <ul style="list-style-type: none"> 1. 7 States have fully enacted 2. NR has set aside money and funding for a REPLICA Coordinator to help in setting up the database and the commission g. National Guard Bureau has approached NASEMSO regarding anyone with Flight Status on Medevac will need to transition to Paramedic <ul style="list-style-type: none"> 1. Be aware we may need to assist with this transition 	

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	<p>7. OEMS Assistant Director – Scott Winston</p> <p>a. REPLICA</p> <ol style="list-style-type: none"> 1. Have sent out a survey to see if we can enter into a collaborative agreement with our border states. <ol style="list-style-type: none"> 1. Tennessee has replied they would be interested <p>b. EMS Officer Training Program</p> <ol style="list-style-type: none"> 1. 4 Modules of EMS Officer I <ol style="list-style-type: none"> 1. Entry Level 2. Mirrored some of the education from the J&B Fire Officer Training 3. Established Educational and Experiential expectations for the levels 4. Delivered as Hybrid Course with Classroom and Online Exercises 5. Some information is posted on our Website will be updated as we move forward 6. Establishing Pilot Programs Now <p>8. Medical Director – George Lindbeck</p> <p>a. The continuing Epinephrine Conundrum</p> <ol style="list-style-type: none"> 1. Will discuss in MDC tomorrow. <ol style="list-style-type: none"> 1. Package of 2 Epi Pens cost \$919 2. Auvi-Q was recalled last October due to delivery issues 3. How do we offer Epi at a reasonable cost in the field? 4. Can EMT's draw up Epi from a vial and administer? <ol style="list-style-type: none"> a. Currently out of scope for EMT's b. Some locations across the country are doing it c. One study found significant med-math errors in pediatric dose administration <p>b. Will review Scope of Practice again and update if needed</p>	
<p>VI. Previous Business</p>	<p>A. Workgroups</p> <ol style="list-style-type: none"> 1. I-99 Planning Workgroup – Larry Oliver <ol style="list-style-type: none"> a. Haven't made progress since April b. Haven't been able to meet. c. Will have recommendation for October Meeting <p style="margin-left: 40px;">Discussion regarding the issues surrounding the new Paramedic Portfolio and how I-99 and AEMT Psychomotor testing will be conducted. .</p> 2. Training Regulations Review Workgroup- Chad Blosser <ol style="list-style-type: none"> a. Our group was given an extension to get info in b. Did receive some submissions c. Will be reviewing those with DED d. DED will publish on the Committee Web Page to allow public review 3. Accreditation Program Internal Psychomotor Testing – Chad Blosser <ol style="list-style-type: none"> a. The workgroup hasn't met due to oversight by Greg Neiman 	

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	b. Will get with Chad and ramp up ASAP	
VII. New Business	A. Establish EC Workgroup – Warren Short <ol style="list-style-type: none"> 1. Handed out the EC proposal at the last TCC meeting but haven't received any feedback from this group. 2. E-mail that was sent to all EC's has generated some feedback 3. Would like to establish a workgroup 4. Chris Kroboth will Chair B. Training Program Administrative Manual (TPAM) Rollout <ol style="list-style-type: none"> 1. Will send out the document for review and comment via e-mail next week. 2. Please add your comments and feedback within the document and return NLT 9/30/2016 	
VIII. Public Comment	None	
IX. Dates for 2016 Meetings	2016 dates are January 6, April 6, July 6, October 5	
X. Adjourn	Meeting adjourned at 1:34pm	

Respectfully submitted by: _____

Gregory S. Neiman
OEMS Staff Representative

July 6, 2016



COMMONWEALTH of VIRGINIA

Department of Health

Office of Emergency Medical Services

1041 Technology Park Drive
Glen Allen, VA 23059-4500

Division Of Educational Development

Training & Certification Committee

Wednesday, July 6th - 10:30 AM

OEMS Office – 1041 Technology Park Dr, Glen Allen, VA 23059

Meeting Agenda

Marissa J. Levine, MD, MPH, FAAFP
State Health Commissioner

Gary R. Brown
Director

P. Scott Winston
Assistant Director

1-800-523-6019 (VA only)

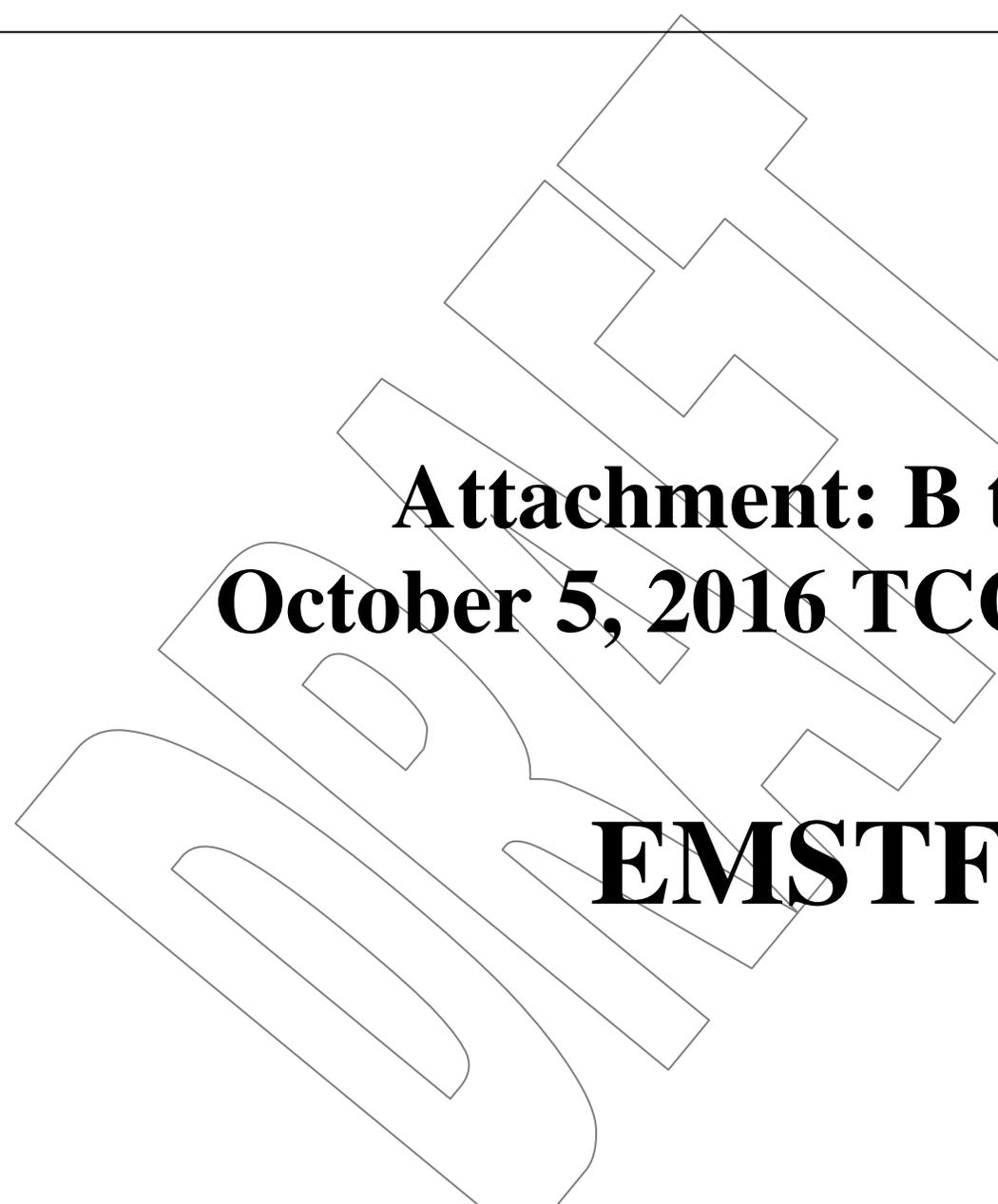
804-888-9100

FAX: 804-371-3108

804-888-9120

FAX: 804-371-3409

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- II. Introductions**
- III. Approval of Agenda**
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- V. Reports of Committee Members**
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 3. Committee Members
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 1. TPAM – For Review
 2. ALS Training Specialist – Debbie Akers, OEMS
 3. EMSTF – Warren Short, OEMS
 4. Certification Testing Coordinator – Peter Brown, OEMS
 5. Division of Educational Development (DED) - Warren Short, OEMS
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 - A. Establish EC Workgroup
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 - A. ~~January 6, April 6, July 6, October 5~~
- X. Adjourn**



**Attachment: B to the
October 5, 2016 TCC Minutes**

EMSTF

Emergency Medical Services Training Funds Summary

As of October 4, 2016



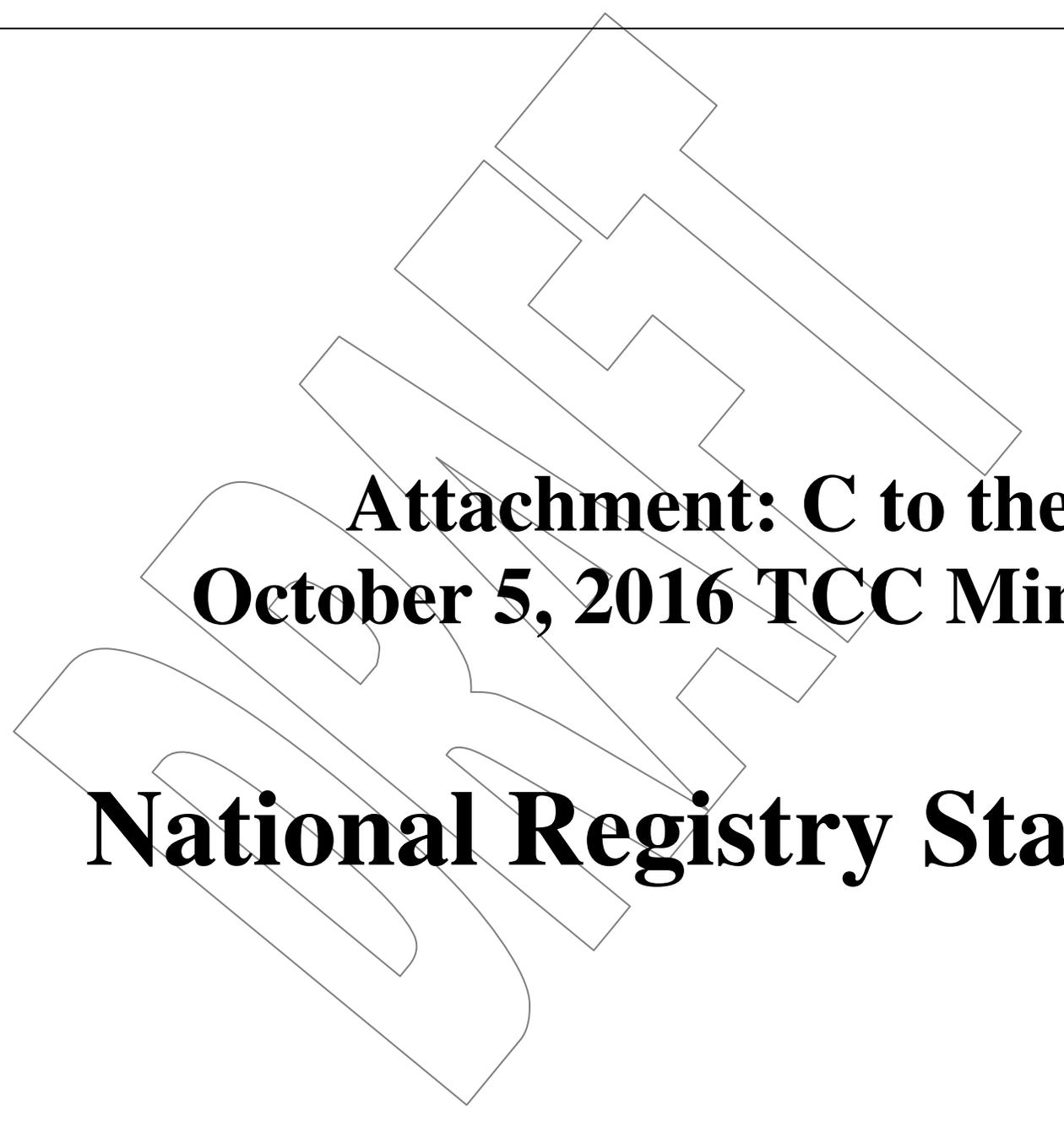


EMS Training Funds Summary of Expenditures

Fiscal Year 2015	<i>Obligated \$</i>	<i>Disbursed \$</i>
19 Emergency Ops	\$2,480.00	\$540.00
40 BLS Initial Course Funding	\$736,780.50	\$354,540.52
40 BLS Initial Course Funding	\$4,284.00	\$0.00
43 BLS CE Course Funding	\$59,300.00	\$32,663.80
43 Category 1 CE Course	\$1,680.00	\$0.00
44 ALS CE Course Funding	\$146,335.00	\$66,263.75
45 BLS Auxiliary Program	\$90,625.00	\$17,960.00
46 ALS Auxiliary Program	\$552,376.00	\$141,720.00
49 ALS Initial Course Funding	\$1,009,204.00	\$591,193.05
Total	\$2,603,064.50	\$1,207,863.12

Fiscal Year 2016	<i>Obligated \$</i>	<i>Disbursed \$</i>
40 EMT Initial Course	\$664,632.00	\$340,709.02
43 BLS CE Course Funding	\$0.00	\$5,320.00
43 Category 1 CE Course	143,555.00	\$60,287.50
44 ALS CE Course Funding	\$0.00	\$8,251.25
45 Auxiliary Course	473,600.00	\$115,280.00
45 BLS Auxiliary Program	\$0.00	\$4,455.00
46 ALS Auxiliary Program	\$0.00	\$39,360.00
49 ALS Initial Course	\$1,067,940.00	\$622,044.15
Total	\$2,349,727.00	\$1,195,706.92

Fiscal Year 2017
<p>Special Initial Grant for funding of Initial Programs – Grant Request Period 09/21/2016 through 10/05/2016</p> <p>Available for any initial certification program with a start date between 07/01/16 and 12/31/16 Available to any non-profit licensed EMT agencies or other EMS organization operating on a nonprofit basis exclusively for the benefit of the general public</p> <p>Funding availability for remainder of Fiscal Year 2017 still being developed with goal to have available for remainder of fiscal year from 01/01/17 through 06/30/17.</p>



**Attachment: C to the
October 5, 2016 TCC Minutes**

National Registry Statistics

EMT Statistics

As of 10/04/2016

Virginia:

Report Date: 10/4/2016 3:14:17 PM
Report Type: State Report (VA)
Registration Level: EMT
Course Completion Date: 3rd Quarter 2013 to 4th Quarter 2016
Training Program: All

[View Legend](#) | [Printer-Friendly Version](#)

[Show All](#) | [Show Only Percentages](#) | [Show Only Numbers](#)

The results of your report request are as follows:

Attempted The Exam	First Attempt Pass	Cumulative Pass Within 3 Attempts	Cumulative Pass Within 6 Attempts	Failed All 6 Attempts	Eligible For Retest	Did Not Complete Within 2 Years
8283	67% (5527 / 8283)	77% (6394 / 8283)	78% (6440 / 8283)	0% (9 / 8283)	13% (1060 / 8283)	9% (778 / 8283)

National Registry Statistics:

Report Date: 10/4/2016 3:11:45 PM
Report Type: National Report
Registration Level: EMT
Course Completion Date: 3rd Quarter 2013 to 4th Quarter 2016
Training Program: All

[View Legend](#) | [Printer-Friendly Version](#)

[Show All](#) | [Show Only Percentages](#) | [Show Only Numbers](#)

The results of your report request are as follows:

Attempted The Exam	First Attempt Pass	Cumulative Pass Within 3 Attempts	Cumulative Pass Within 6 Attempts	Failed All 6 Attempts	Eligible For Retest	Did Not Complete Within 2 Years
223786	68% (151969 / 223786)	79% (177410 / 223786)	80% (178922 / 223786)	0% (207 / 223786)	13% (28270 / 223786)	7% (16498 / 223786)

Individual Instructor Statistics are available on the OEMS webpage at the following link:

<http://www.vdh.virginia.gov/OEMS/Training/TPAM/Forms/EMT%20Performance%20Measure.pdf>



**Attachment: D to the
October 5, 2016 TCC Minutes**

Accreditation Report

Accredited Training Site Directory

As of October 4, 2016



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Accredited Paramedic Training Programs in the Commonwealth

Site Name	Site Number	BLS Accredited	# of Alternate Sites	Accreditation Status	Expiration Date
<i>Central Virginia Community College</i>	68006	Yes	--	National – Continuing	CoAEMSP
<i>ECPI University</i>	70017	Yes	--	CoAEMSP - LOR	CoAEMSP
<i>J. Sargeant Reynolds Community College</i>	08709	No	5	National – Continuing	CoAEMSP
<i>Jefferson College of Health Sciences</i>	77007	Yes	---	National – Continuing	CoAEMSP
<i>John Tyler Community College</i>	04115	No	--	CoAEMSP - LOR	
<i>Lord Fairfax Community College</i>	06903	No	--	National – Initial	CoAEMSP
<i>Loudoun County Fire & Rescue</i>	10704	No	--	National – Continuing	CoAEMSP
<i>Northern Virginia Community College</i>	05906	No	1	National – Continuing	CoAEMSP
<i>Patrick Henry Community College</i>	08908	No	--	CoAEMSP – Initial	CoAEMSP
<i>Piedmont Virginia Community College</i>	54006	Yes	--	National – Continuing	CoAEMSP
<i>Prince William County Dept of Fire and Rescue</i>	15312	Yes	--	CoAEMSP – Initial	CoAEMSP
<i>Rappahannock Community College</i>	11903	Yes	--	CoAEMSP – LOR	
<i>Southside Virginia Community College</i>	18507	No	1	National – initial	CoAEMSP
<i>Southwest Virginia Community College</i>	11709	Yes	4	National – Continuing	CoAEMSP
<i>Stafford County & Associates in Emergency Care</i>	15319	No	1	National – Continuing	CoAEMSP
<i>Tidewater Community College</i>	81016	Yes	4	National – Continuing	CoAEMSP
<i>VCU School of Medicine Paramedic Program</i>	76011	Yes	5	National – Continuing	CoAEMSP

Programs accredited at the Paramedic level may also offer instruction at EMT- I, AEMT, EMT, and EMR, as well as teach continuing education and auxiliary courses.

- Rappahannock Community College has completed their first cohort class and awaiting their initial accreditation visit.
- ECPI University has received their Letter of Review to conduct their first cohort class.

Accredited Intermediate¹ Training Programs in the Commonwealth

Site Name	Site Number	BLS Accredited	# of Alternate Sites	Accreditation Status	Expiration Date
<i>Central Shenandoah EMS Council</i>	79001	Yes	4*	State – Full	May 31, 2017
<i>Dabney S. Lancaster Community College</i>	00502	No	--	State – Full	July 31, 2017
<i>Danville Area Training Center</i>	69009	No	--	State – Full	July 31, 2019
<i>Hampton Fire & EMS</i>	83002	Yes	--	State – Full	February 28, 2017
<i>Henrico County Fire Training</i>	08718	No	--	State – Full	August 31, 2020
<i>James City County Fire Rescue</i>	83002	No	--	State – Full	February 28, 2019
<i>Norfolk Fire Department</i>	71008	No	--	State – Full	July 31, 2021
<i>Paul D. Camp Community College</i>	62003	No	--	State – Conditional	May 31, 2016
<i>Southwest Virginia EMS Council</i>	52003	No	--	State – Full	March 31, 2019
<i>UVA Prehospital Program</i>	54008	No	--	State – Full	July 31, 2019
<i>WVEMS – New River Valley Training Center</i>	75004	No	--	State – Full	June 30, 2017

Programs accredited at the Intermediate level may also offer instruction at AEMT, EMT, and EMR, as well as teach continuing education and auxiliary courses.

Accredited AEMT Training Programs in the Commonwealth

<i>Site Name</i>	<i>Site Number</i>	<i># of Alternate Sites</i>	<i>Accreditation Status</i>	<i>Expiration Date</i>
Frederick County Fire & Rescue	06906	--	State – Full	July 31, 2020

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Accredited EMT Training Programs in the Commonwealth

Site Name	Site Number	# of Alternate Sites	Accreditation Status	Expiration Date
Navy Region Mid-Atlantic Fire EMS	71006	--	State – Full	July 31, 2018
City of Virginia Beach Fire and EMS	81004	--	State – Full	July 31, 2018
Frederick County Fire & Rescue	06906	--	State – Full	July 31, 2020
Chesterfield Fire & EMS	04103	--	State – Full	July 31, 2020

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**Attachment: E to the
October 5, 2016 TCC Minutes**

**Intermediate Planning
Workgroup –
Recommendation**

TRAINING & CERTIFICATION COMMITTEE
I-99 Planning Workgroup
WEBINAR
September 2, 2016

Organization	Representative	Signature
TCC/VAGEMSA	LARRY OLIVER	_____ Present
VA FIRE CHIEFS	DAVE HOBACK	_____ Excused
VCCS ACCREDITED PROGRAM	JEANETTE MANN	_____ Present
NON-VCCS ACCREDITED PROGRAM	JEFFREY REYNOLDS	_____ Present
REGIONAL COUNCIL PROGRAM	MATT LAWLER	_____ Present

OEMS STAFF

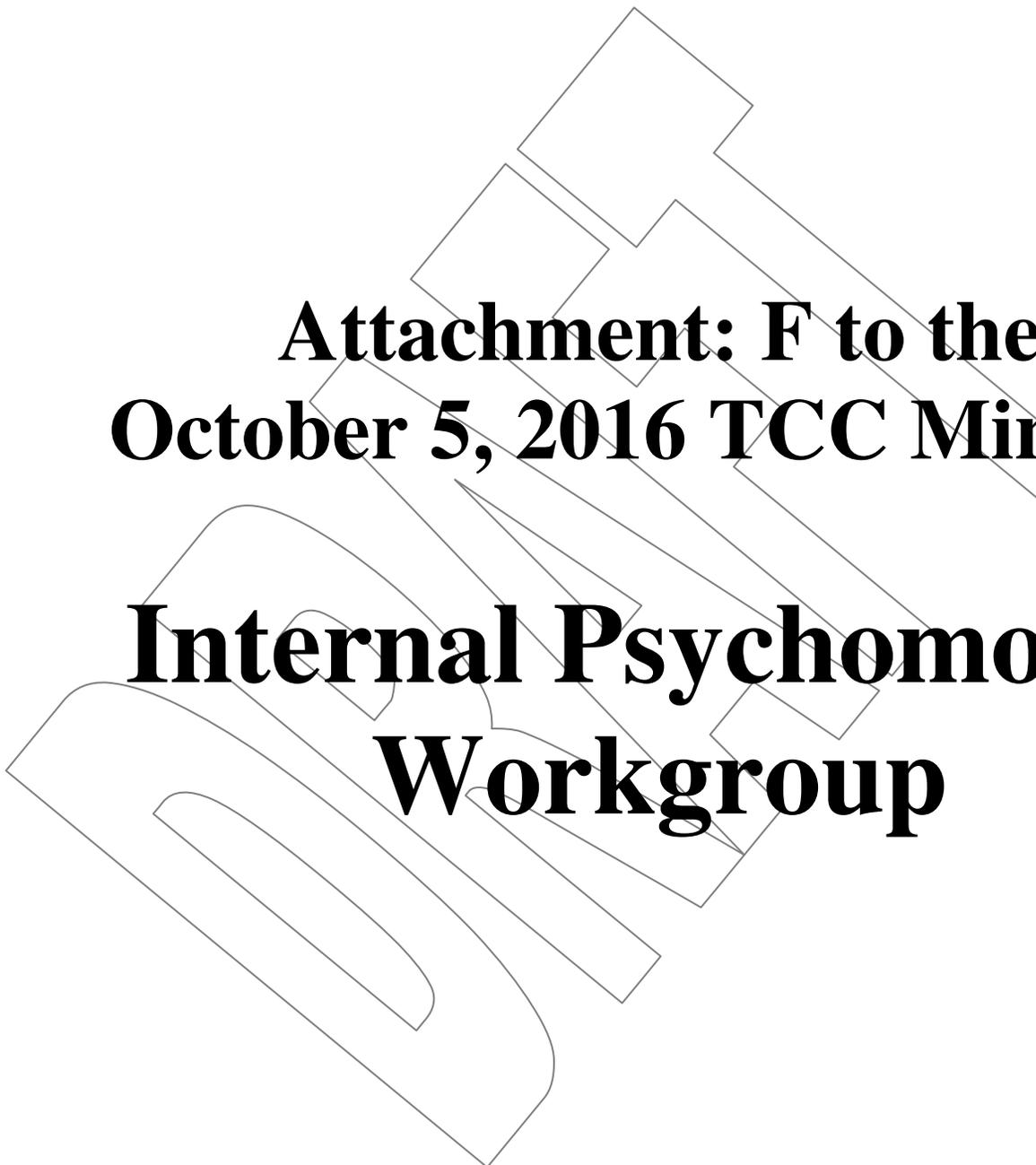
WARREN SHORT	PRESENT	_____ GREG NEIMAN	PRESENT
DEBBIE AKERS	PRESENT	_____ CHARLES LANE	_____ _____
GEORGE LINDBECK	PRESENT	_____ RON PASSMORE	PRESENT

TRAINING & CERTIFICATION COMMITTEE
I-99 Planning Workgroup
WEBINAR
September 2, 2016

I-99 WORKGROUP RECOMMENDATION

THIS WORKGROUP FINDS THAT VIRGINIA DOES NOT HAVE THE RESOURCES TO DEVELOP AND MAINTAIN A VALID, RELIABLE AND LEGALLY DEFENSIBLE CERTIFICATION EXAM. THE WORKGROUP FURTHER RECOMMENDS THAT UPON THE LOSS OF THE ABILITY TO GAIN INITIAL INTERMEDIATE CERTIFICATION, EXISTING INTERMEDIATES IN VIRGINIA WILL BE ABLE TO MAINTAIN THEIR INTERMEDIATE CERTIFICATION INDEFINITELY THROUGH CONTINUING EDUCATION, WITH NO REENTRY MECHANISM.

UNANIMOUSLY ENDORSED BY THOSE PRESENT 9/2/16



**Attachment: F to the
October 5, 2016 TCC Minutes**

**Internal Psychomotor
Workgroup**

**Training and Certification Committee
Internal Psychomotor Workgroup
WEBINAR
August 24, 2016
10:00 am**

Members Present:	Members Absent:	Staff:	Others:
CHAD BLOSSER		Warren Short	
TAMMY JOHNSON		Greg Neiman	
ROBIN SMITH		Debbie Akers	
BILL AKERS		Peter Brown	
JASON FERGUSON			
JASON AMBROSE			
SANDI SHORT			
JAY PORTER			
MAX BORNSTEIN			
JULIE CHASE			
LISA DAVIS			
TERRANCE MCGREGOR			

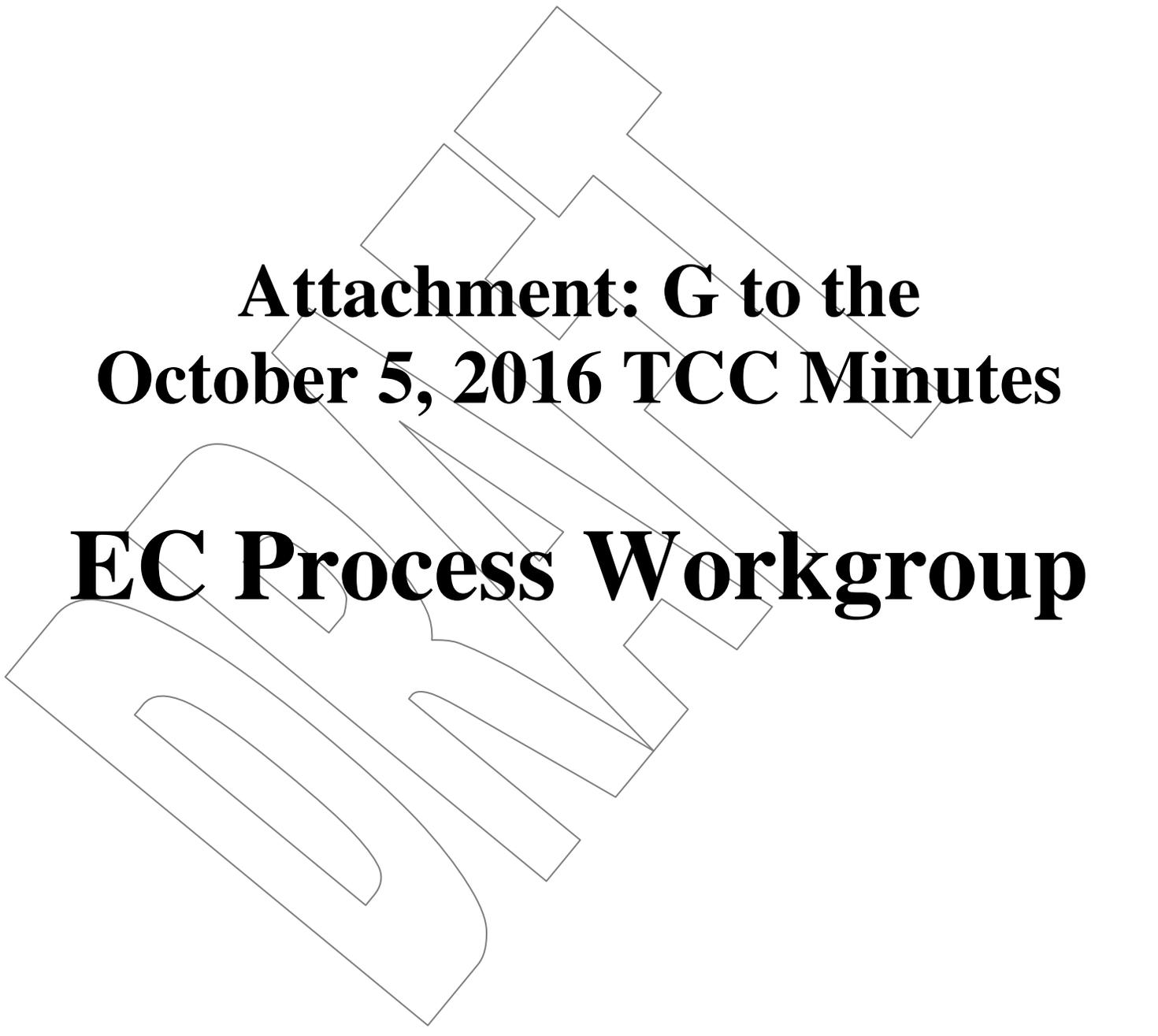
Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The meeting was called to order at:	
II. Introductions	Introductions were made of Workgroup Members	
III. Approval of Agenda	The Committee reviewed the Agenda for today's meeting. (Attached)	
IV. Discussion and Approval of Goals and Objectives	The committee discussed the path they would take moving forward	
V. New Business	The committee will review and make recommendations for changes to the Competency List for EMT Programs.	The Workgroup will review the Competency List, make any recommended changes using <Track Changes> in the word document and forward their recommendations with their name in the filename to Greg Neiman by 9/30/2016.
VI. Date for Next WEBINAR	The next WEBINAR will be at 10am on Wednesday, October 12, 2016	
VII. Adjourn	The meeting adjourned at 11:15am	

Respectfully submitted by: _____

Gregory S. Neiman
OEMS Staff Representative

August 24, 2016

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**Attachment: G to the
October 5, 2016 TCC Minutes
EC Process Workgroup**

**Training and Certification Committee
EC Process Workgroup WEBINAR
August 26, 2016 - 1145**

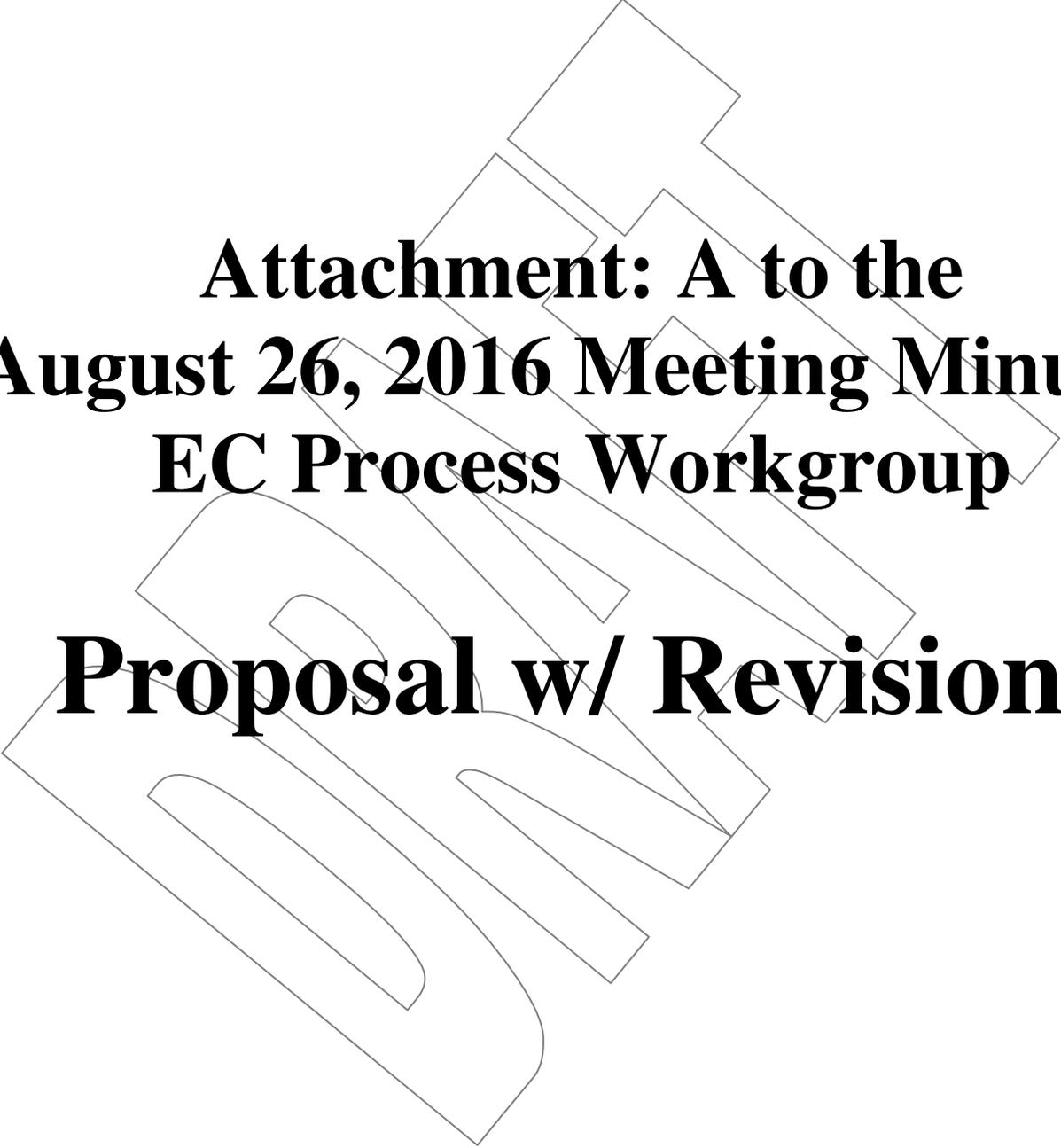
Members Present:	Members Absent:	Staff:	Others:
CHRIS KROBOTH-CHAIR	MIKE BIAMONTE	Warren Short	
KIM DORTON	JC COOK	Greg Neiman	
SUZIE HELBERT	ROXANN GABANY	Debbie Akers	
TAMMY JOHNSON	KEVIN JANNEY		
DANIEL LINKINS	DANIEL LINKINS		
VINCE MCGREGOR	ADAM NULTY		
BRIAN MCINTOSH			
ADAM NULTY			
CHRIS PARKER			
RAY WHATLEY			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The WEBINAR was called to order at: 1145	
II. Introductions	Members of the Workgroup introduced themselves	
III. Discussion of Proposal	The workgroup reviewed the OEMS Proposal for revising the EC Certification Process The Workgroup began making recommended changes to the OEMS Proposal (Attachment: A)	
IV. Old Business	None	
IV. New Business	None	
V. Public Comment	None	
VI. Dates of Next Meeting	TBD	
VII. Adjourn	Meeting adjourned at 1300	

Respectfully submitted by: _____
Gregory S. Neiman
OEMS Staff Representative
August 26, 2016

Training & Certification Committee
EC Process Workgroup
Wednesday, August 26, 2016 – 11:45 AM
WEBINAR
Meeting Agenda

- I. Welcome**
- II. Introductions/Orientation**
- III. Discussion of Proposal**
- IV. Old Business**
- V. New Business**
- VI. Public Comment**
- VII. Date for next meeting**
- VIII. Adjourn**



**Attachment: A to the
August 26, 2016 Meeting Minutes
EC Process Workgroup**

Proposal w/ Revisions

Outline for Education Coordinator Candidate

I. Requirements

- A. Be a minimum of 21 year of age upon application submission.
- B. Possess a high school diploma or equivalent.
- C. Hold current Virginia EMS certification as an EMT or higher level ~~Virginia EMS certification-~~ **(change in regs)**
- D. Have three years medical experience with a minimum of two years verified field experience as an EMS provider at the appropriate EMS level or two years of current Virginia licensure as a registered nurse, physician assistant, doctor of osteopathic medicine, or doctor of medicine.
- E. Must not have any EMS compliance enforcement actions within the previous five years including during the candidate review process.

II. Application

- A. Candidate status is initiated upon receipt of a completed EC candidate application.
- B. Must have the endorsement of an OEMS recognized EMS physician on a form approved by the OEMS.
- C. Must have the endorsement of an OEMS certified Education Coordinator on a form approved by the OEMS from the educator who is willing to mentor the candidate and who is at or above the 16 percentile. A minimum of 60% of the teaching experience must be ~~with~~ **under the direction of** the education coordinator endorsing the candidate.
- D. Applicant must sign a self-declaration indicating they meet the eligibility requirements for EC.
- E. Attach documents of the highest level of education completed
 1. High school diploma or equivalent
 2. Associates Diploma from a ~~nationally~~ **regionally** accredited educational program ~~whose accreditation is recognized by Virginia.~~ **<http://www.chea.org/Directories/regional.asp>**
 3. Bachelor's Diploma from a ~~regionally~~ **nationally** accredited educational program ~~whose accreditation is recognized by Virginia.~~

Outline for Education Coordinator Candidate

4. A Master's or PhD diploma from a ~~regionally~~^{nationally} accredited educational program ~~whose accreditation is recognized by Virginia.~~

F. Application is valid for 2 years from date approved by OEMS.

F. G. if all aspects of the process are not completed in the 2-year application period, the candidate must restart the application and previous steps completed will be zeroed including the institute

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III. Pre-institute Phase

- A. Must have ~~a~~ completed ~~and~~ an approved OEMS EC Candidate application to start the Pre-institute phase.
- B. All Pre-institute phase components must be completed to receive an invitation to the EC Institute.
- C. Testing Requirements (may be completed in any order)
 1. Shall pass the National Registry EMT cognitive assessment examination.
 - a. List process
 - b. The candidate is responsible for all testing fees.
 2. Shall pass the EMT psychomotor examination at a CTS site
 - a. List process
 - b. The candidate is responsible for all testing fees.
- D. Teaching Requirements
 1. Shall teach ~~with~~^{under the direction of a} Virginia certified education coordinator who endorsed the candidate in an initial EMT program as indicated above.
 2. Teaching hours can only be applied for face to face interaction such as in a traditional classroom setting or in a lab setting.
 3. Teaching hours are based on the educational credentials of the EC candidate as follows:
 - a. For a high school diploma or equivalent – 100 hours
 - i. A minimum of 60% must be in an initial certification program
 - a) 20 hours lab
 - b) 40 hours classroom
 - ii. The remaining 40% may be obtained in an initial program or through delivery of CE.
 - iii. If the EC candidate is an ALS provider, may substitute up to 25 hours of instruction in the classroom or lab in an ALS initial program up to and including their ALS certification level.
 - b. For an associate's degree – 75 hours
 - i. A minimum of 60% must be in an initial certification program
 - a) 15 hours lab
 - b) 30 hours classroom

Outline for Education Coordinator Candidate

- ii. The remaining 40% may be obtained in an initial program or through delivery of CE.
 - iii. If the EC candidate is an ALS provider, may substitute up to 25 hours of instruction in the classroom or up to 10 hours in the lab in an ALS initial program up to and including their ALS certification level.
 - c. For a Bachelor's degree – 50
 - i. A minimum of 60% must be in an initial certification program
 - a) 10 hours lab
 - b) 20 hours classroom
 - ii. The remaining 40% may be obtained in an initial program or through delivery of CE.
 - iii. If the EC candidate is an ALS provider, may substitute up to 15 hours of instruction in the classroom or up to 5 hours in the lab in an ALS initial program up to and including their ALS certification level.
 - d. For a Master's or ~~Doctorate~~ PhD – 25 hours
 - i. A minimum of 60% must be in an initial certification program
 - a) 5 hours lab
 - b) 10 hours classroom
 - ii. The remaining 40% may be obtained in an initial program or through delivery of CE.
 - iii. If the EC candidate is an ALS provider, may substitute up to 5 hours of instruction in the classroom or up to 5 hours in the lab in an ALS initial program up to and including their ALS certification level.
 - E. Documentation Required
 - 1. The EC candidate and the EC mentor(s) must maintain documentation of the candidate's instruction on forms approved by the office.
 - 2. A teaching log will be maintained by the EC candidate and signed off by the EC mentor(s).
 - 3. An evaluation will be performed by the EC mentor(s) or the course coordinator on the EC candidate as requested.
 - 4. An evaluation will be performed by students on the EC candidate when requested.
 - F. Successful Completion of the pre-institute phase
 - 1. Passing of the NR EMT cognitive assessment exam.
 - 2. Passing the EC psychomotor examination at a CTS.
 - 3. EC mentor evaluations must average equal to or above 3.0 on a 5 point scale with 1 lowest and 5 highest score possible.
 - 4. Student evaluations must average equal to or above 3.0 on a 5 point scale with 1 lowest and 5 highest score possible.
 - 5. Teaching log must be complete and turned in to the office of EMS.
 - 6.
- IV. Institute

Outline for Education Coordinator Candidate

- A. The EC Candidate shall have successfully completed the pre-institute phase to receive an invitation to the institute.
- B. The institute content will include but not limited to:
 - 1. Pertinent Regulation and policy.
 - 2. Course Development and announcement documentation.
 - 3. How to appropriately apply CE.
 - 4. Resources for teaching.
 - 5. Creating Evaluation Tools
 - 6. Intro to Hybrid and online programming
 - 7. Scanner Training
 - 8. EC Administrative Test – Given post institute
- C. The institute is estimated at 3 days.

V. Passing Criteria

- A. National Registry cognitive assessment examination – a score of pass as defined below
 - 1. Passing Score with no below passing criteria – 100
 - 2. Passing Score with one below passing criteria – 85
 - 3. Failing score with a below passing criteria of more than one section - 40
- B. EC Psychomotor examination > Passing >= 85%
 - 1. Percent score calculated by sum of score divided by possible points.
 - 2. Must meet same standards as EMT candidate
- C. Institute
 - 1. Attendance – 100% of institute
 - 2. Successfully log into portal during scanner training.
 - a. Without help or difficulty – 100
 - b. With help but not changing password – 75
 - c. With help and changing password – 50
 - d. Having never logged in – 0
 - 3. EC Administrative test
- D. Average score = passing = 85

**Training and Certification Committee
EC Process Workgroup WEBINAR
September 28, 2016 - 0930**

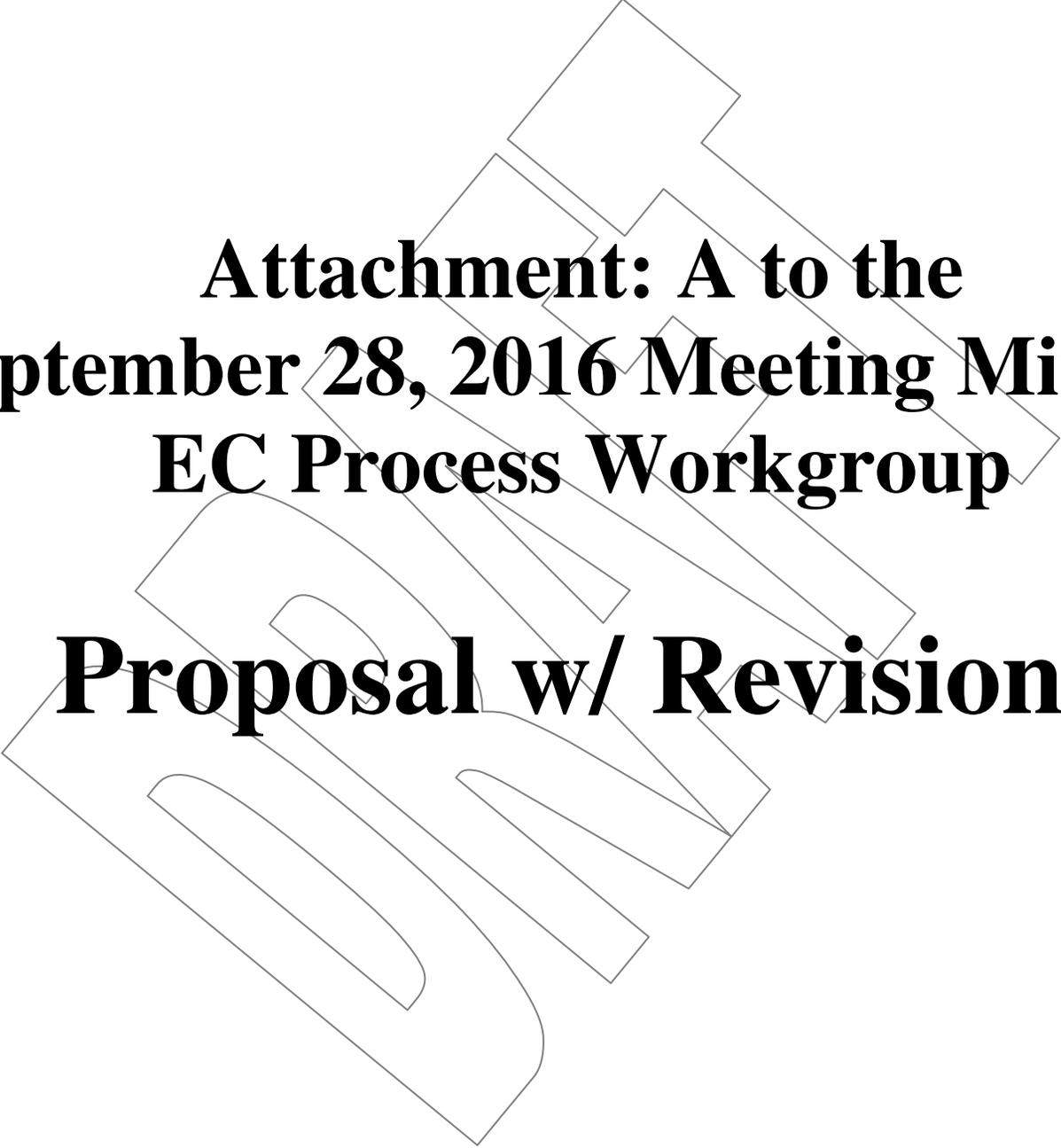
Members Present:	Members Absent:	Staff:	Others:
JC COOK	CHRIS KROBOTH-CHAIR	Warren Short	
KIM DORTON	MIKE BIAMONTE	Greg Neiman	
SUZIE HELBERT	ROXANN GABANY	Debbie Akers	
TAMMY JOHNSON	KEVIN JANNEY		
VINCE MCGREGOR	DANIEL LINKINS		
BRIAN MCINTOSH	ADAM NULTY		
CHRIS PARKER			
RAY WHATLEY			

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The WEBINAR was called to order at:0940	
II. Introductions	Introductions were not necessary	
III. Discussion of Proposal	The Workgroup reviewed the recommendations from the last WEBINAR The Workgroup continued making recommendation to the OEMS Proposal (Attachment: A)	
IV. Old Business	None	
IV. New Business	None	
V. Public Comment	None	
VI. Dates of Next Meeting	TBD	
VII. Adjourn	Meeting adjourned at 1115	

Respectfully submitted by: _____
 Gregory S. Neiman
 OEMS Staff Representative
 September 28, 2016

Training & Certification Committee
EC Process Workgroup
Wednesday, September 28, 2016 - 9:30 AM
WEBINAR
Meeting Agenda

- I. Welcome**
- II. Introductions/Orientation**
- III. Discussion of Proposal**
- IV. Old Business**
- V. New Business**
- VI. Public Comment**
- VII. Date for next meeting**
- VIII. Adjourn**



**Attachment: A to the
September 28, 2016 Meeting Minutes
EC Process Workgroup**

Proposal w/ Revisions

Outline for Education Coordinator Candidate

I. Requirements

- A. Be a minimum of 21 year of age upon application submission.
- B. Possess a high school diploma or equivalent.
- C. Hold current Virginia EMS certification as an EMT or higher level ~~Virginia EMS certification.~~ **(change in regs)**
- D. Have three years medical experience with a minimum of two years verified field experience as an EMS provider at the appropriate EMS level or two years of current Virginia licensure as a registered nurse, physician assistant, doctor of osteopathic medicine, or doctor of medicine.
- E. Must not have any EMS compliance enforcement actions within the previous five years including during the candidate review process.

II. Application

- A. Candidate status is initiated upon receipt of a completed EC candidate application.
- B. Must have the endorsement of an OEMS recognized EMS physician on a form approved by the OEMS.
- C. Must have the endorsement of an OEMS certified Education Coordinator on a form approved by the OEMS from the educator who is willing to mentor the candidate and who is at or above the 16 percentile. A minimum of 60% of the teaching experience must be ~~with~~ **under the direction of** the education coordinator endorsing the candidate.

~~D.1.~~ **In the event that the EC mentor is unable to continue during the 2-year period, the candidate can request a new mentor by submitting a form to the Office. The request will be reviewed by the Office and may be approved or denied.**

~~D.2.~~ **All hours and steps that were completed prior to the loss of the EC Mentor will remain.**

~~E.D.~~ Applicant must sign a self-declaration indicating they meet the eligibility requirements for EC.

~~F.E.~~ Attach documents of the highest level of education completed

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Comment [gsn1]: Consider a process to track teaching hours through the portal

Outline for Education Coordinator Candidate

1. High school diploma or equivalent
2. Associates Diploma from a ~~nationally~~ **regionally** accredited educational program ~~whose accreditation is recognized by Virginia.~~
<http://www.chea.org/Directories/regional.asp>
3. Bachelor's Diploma from a ~~regionally~~ **nationally** accredited educational program ~~whose accreditation is recognized by Virginia.~~
4. A Master's or **PhD-Doctorate** diploma from a ~~regionally~~ **nationally** accredited educational program ~~whose accreditation is recognized by Virginia.~~

F. Application is valid for 2 years from date approved by OEMS.

G. **If all aspects of the process are not completed in the 2-year application period, the candidate must restart the application and previous steps completed will be zeroed, including attending the institute.**

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III. Pre-institute Phase

- A. Must have ~~a~~ completed ~~and~~ an approved OEMS EC Candidate application to start the Pre-institute phase.
- B. All Pre-institute phase components must be completed to receive an invitation to the EC Institute ~~but may be completed in any order.~~
- C. Testing Requirements ~~(may be completed in any order)~~
 1. Shall pass the National Registry EMT cognitive assessment examination.
 - a. List process
 - b. The candidate is responsible for all testing fees.
 2. **Shall pass the EMT psychomotor examination at a CTS site**
 - a. List process
 - b. The candidate is responsible for all testing fees.
- D. Teaching Requirements
 1. Shall teach ~~with~~ ~~under the direction of~~ ~~at~~ the Virginia certified education coordinator who endorsed the candidate in an initial EMT program as indicated above.
 2. Teaching hours can only be applied for face to face interaction such as in a traditional classroom setting or in a lab setting.
 3. Teaching hours are based on the educational credentials of the EC candidate as follows:
 - a. For a high school diploma or equivalent – 100 hours
 - i. A minimum of 60% must be in an initial certification program

Comment [gsn2]: Consider if this requirement should be removed.

Outline for Education Coordinator Candidate

- a) 20 hours lab
- b) 40 hours classroom
- ii. The remaining 40% may be obtained in an initial program or through delivery of CE.
- iii. If the EC candidate is an ALS provider, may substitute up to 25 hours of instruction in the classroom or lab in an ALS initial program up to and including their ALS certification level.
- b. For an associate's degree – 75 hours
 - i. A minimum of 60% must be in an initial certification program
 - a) 15 hours lab
 - b) 30 hours classroom
 - ii. The remaining 40% may be obtained in an initial program or through delivery of CE.
 - iii. If the EC candidate is an ALS provider, may substitute up to 25 hours of instruction in the classroom or up to 10 hours in the lab in an ALS initial program up to and including their ALS certification level.
- c. For a Bachelor's degree – 50
 - i. A minimum of 60% must be in an initial certification program
 - a) 10 hours lab
 - b) 20 hours classroom
 - ii. The remaining 40% may be obtained in an initial program or through delivery of CE.
 - iii. If the EC candidate is an ALS provider, may substitute up to 15 hours of instruction in the classroom or up to 5 hours in the lab in an ALS initial program up to and including their ALS certification level.
- d. For a Master's or ~~Doctorate~~ PhD – 25 hours
 - i. A minimum of 60% must be in an initial certification program
 - a) 5 hours lab
 - b) 10 hours classroom
 - ii. The remaining 40% may be obtained in an initial program or through delivery of CE.
 - iii. If the EC candidate is an ALS provider, may substitute up to 5 hours of instruction in the classroom or up to 5 hours in the lab in an ALS initial program up to and including their ALS certification level.

v-e. Equivalent Programs – completion of the following programs will reduce the number of teaching hours required by the follow percentage:

- v-i. JMA Method Seminar: 5%
- v-ii. Completion of NAEMSE I or II: 10%
- v-iii. Completion of NAEMSE I and II: 15%
- v-iv. Possessing NCEE Certification: 10%

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Outline for Education Coordinator Candidate

v. VDFP/Pro Board Fire Instructor I: 5%

~~ix.~~

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E. Documentation Required

1. The EC candidate and the EC mentor(s) must maintain documentation of the candidate's instruction on forms approved by the office.
2. A teaching log will be maintained by the EC candidate and signed off by the EC mentor(s).
3. An evaluation will be performed by the EC mentor(s) or the course coordinator on the EC candidate as requested.
4. An evaluation will be performed by students on the EC candidate when requested.

F. Successful Completion of the pre-institute phase

1. Passing of the NR EMT cognitive assessment exam.
2. Passing the EC psychomotor examination at a CTS.
3. EC mentor evaluations must average equal to or above 3.0 on a 5 point scale with 1 lowest and 5 highest score possible.
4. Student evaluations must average equal to or above 3.0 on a 5 point scale with 1 lowest and 5 highest score possible.
5. Teaching log must be complete and turned in to the office of EMS.

Comment [gsn3]: Consider whether we need to remove or not

Comment [gsn4]: Will depend on the survey that is written

~~6.~~ G. Remediation

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1. If a candidate is not successful during the teaching phase of the pre-institute, they should work with their EC Mentor to improve and must restart all required teaching hours if within the 2 year application period.
- a. If the application period expires, the candidate must reapply, pursuant to section II. G. above.
2. If a conflict exists between the EC Mentor and the candidate, the candidate shall request a new EC mentor on a form submitted to the Office.
 - a. The candidate would be required to complete all teaching hours under the new EC Mentor
 - b. The Office will review the request and may either approve or deny the request.

IV. Institute

- A. The EC Candidate shall have successfully completed the pre-institute phase to receive an invitation to the institute.
- B. The institute content will include but not limited to:
 1. Pertinent Regulation and policy.

Outline for Education Coordinator Candidate

2. Course Development and announcement documentation.
3. How to appropriately apply CE.
4. Resources for teaching.
5. Creating Evaluation Tools
6. Intro to Hybrid and online programming
7. Scanner Training
8. EC Administrative Test – Given post institute

~~C. The institute is estimated at 3 days.~~

V. **Passing Criteria**

- A. National Registry cognitive assessment examination – a score of pass as defined below
 1. Passing Score with no below passing criteria – 100
 2. Passing Score with one below passing criteria – 85
 3. Failing score with a below passing criteria of more than one section - 40
- B. EC Psychomotor examination - Passing $\geq 85\%$
 1. Percent score calculated by sum of score divided by possible points.
 2. Must meet same standards as EMT candidate
- C. Institute
 1. Attendance – 100% of institute
 2. Successfully log into portal during scanner training.
 - a. Without help or difficulty – 100
 - b. With help but not changing password – 75
 - c. With help and changing password – 50
 - d. Having never logged in – 0
 3. EC Administrative test
- D. Average score = passing = 85

Comment [gsn5]: Need to address at next meeting