



Training of Trainers Program for *Interpreting in Health and Community Settings*

What is the NVAHEC TOT?

The Northern Virginia AHEC *Training of Trainers Program* is a comprehensive curriculum designed to prepare trained interpreters who are skilled in adult education to teach and implement the 5-day course *Interpreting in Health and Community Settings (IHCS)*.

Participants who complete the program are prepared to

- Implement an *IHCS* class from registration to post-test correction
- Design and employ the necessary language proficiency tools
- Teach the five day interpreting course

NVAHEC supports its Licensed Trainers by

- Making available all educational materials needed
- Providing technical assistance to resolve questions of content or procedure
- Observing new trainers during their first 5-day class
- Providing retainer availability to continue consultation, assistance and to provide updated trainings and materials as need and / or developed

Who can participate?

Participants must be sponsored by an organization that is actively providing services in a field relevant to vulnerable populations, such as healthcare, social services, education, advocacy, cultural competency or language instruction.

The sponsoring organization should also be generally recognized in the area where it serves for its community involvement with issues of access and equality and for the quality of the services it provides.

Applications for the *NVAHEC TOT* can be obtained by e-mailing your request to jsuarez@nvahec.org.

How long is the course?

The *TOT* is a combination of classroom and real-life training experience under the supervision of NVAHEC training personnel. The number of hours a participant will have to invest in the program will depend upon their past interpreting and training experience.

Minimum requirements consist of:

- Completing the admission process.
- Taking the 5-day *IHCS* class as a student (if the participant has not already done so)
- Attending NV AHEC's 8-hour *Basics of Adult Education* class (participant may be exempt depending on past teaching experience)
- Attending NV AHEC's 8-hour *Teaching IHCS*.
- Teaching at least 2 *Supervised Teaching Sessions* (3 hours each) of a real *IHCS* class under the guidance of the *TOT* instructor. (Depending on the participant's performance, and at the discretion of the *TOT* instructor, additional training sessions may be scheduled.)

What is the cost of taking the NVAHEC TOT?

The cost for the NVAHEC *TOT Program* is \$1,450, which includes *Basics of Adult Education*, *Teaching IHCS*, the *Supervised Teaching Sessions*, and all materials, such as manuals, training outlines, PowerPoint presentation and anatomy diagrams.

This price does not include the cost of taking the *Interpreting in Health and Community Settings* course as a student. The cost of this class for one person is \$650.

Retainer contracts are available upon request.

The registration and admissions process is free.

Please contact us today!

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Testing & Training Coordinator

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