

May 5, 1994

Commissioner's Memo # 94-009

GMP # 46

TO: District Directors
Environmental Health Managers
Environmental Health Supervisors
Environmental Health Specialists

FROM: Robert B. Stroube, M.D., M.P.H.
State Health Commissioner

SUBJECT: Fee Collection for Conditional Permit Applications
Onsite - Procedures - Fees

The reason for this GMP is to provide an updated interpretation of the issue of charging fees for conditional permits. The Code of Virginia and the Fee Regulations do not directly address when fees should be charged for conditional permits. Interpretations on this issue have been provided orally and in a memorandum, dated October 5, 1988, from Robert B. Stroube, M.D., M.P.H. to regional and district directors. A GMP was requested from the field to provide an updated interpretation on fee charges for conditional permits and to provide uniformity on how this issue is addressed.

This GMP addresses fee charges for conditional permits where an application is received to connect a second dwelling to an existing system or otherwise conditionally permit an onsite sewage disposal system for the number of persons or design flow under the requirements of the Sewage Handling and Disposal Regulations. This GMP is not applicable to reconnection situations where one mobile home or other dwelling is removed and replaced by a different dwelling or to similar reconnection situations.

An application fee is to be charged for any onsite sewage disposal system application for which a conditional permit is proposed to be issued as described above. Any refund of fees for denials or waiver of fees will continue to be processed as with any other onsite application. This GMP supersedes any previous memorandum or interpretation of fees for conditional permits.

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If you have any questions, feel free to contact any Division of Onsite Sewage and Water Services staff or any Environmental Health Project Manager.

pc: Office of Environmental Health Services Staff

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Rescinded
12/8/2010