



EMS TRAINING PROGRAM ADMINISTRATION MANUAL

Policy Number: T-400	Page: 1	of: 1
Title: EMS Provider Recertification Required		
Regulatory Authority: 12VAC5-31-1401 and 12VAC5-31-1403		
Date of Issue: December 1, 2002	Effective Date: October 10, 2012	

A. **Recertification Required** - Each individual holding EMS certification must recertify their Virginia credentials in order to continue to practice as an EMS provider in Virginia. Recertification of EMS credentials requires each individual to complete a continuing education (CE) program(s) approved by the Office and fulfill the recertification process specified in Section **T-206**. CE programs will be assigned credit hours by the Office for each certification level as specified in Section B below.

1. Each provider is personally responsible for the accumulation and accurate timely reporting of continuing education program attendance to fulfill the requirements of Section **T-206** before expiration of an applicable certification or reentry period. Failure on the part of provider, other individuals or Course Coordinators to submit the necessary continuing education attendance records to the Office in a timely manner will not relieve the provider from these requirements nor be used as the sole grounds for seeking a Variance from state EMS regulations.

B. Continuing Education Requirements

1. The Office will determine the continuing education hour requirements for each certification level through consultation with the State EMS Advisory Board.
 - a. Listings of the continuing education credit hour requirements for each certification level will be published by the Office and be made available to each individual provider.
2. Continuing education (CE) hours may be obtained either in a single program or any number of separate courses meeting the hour requirements for recertification of the specified certification level.
3. All continuing education (CE) documentation must be received in the Office prior to the provider's expiration date to prevent lapsing into reentry.