



THE EMERGENCY MEDICAL
SERVICES TRAINING FUND

The Emergency Medical Services Training Fund

- Financial Assistance for Virginia BLS and ALS programs and students
- Organized into 5 broad categories:
 - Tuition Reimbursement
 - Course Funding
 - CE Programs
 - Auxiliary Programs
 - Accreditation Funding

New Funding Program Background

- In 2007 the GA created a committee to look at incentives for recruitment and retention of fire and EMS personnel.
- Out of this committee came several suggestions, one of which was legislation to raise the current \$4 for Life by 25¢ to \$4.25 for Life
- This legislation passed the GA in the spring of 2008 and the Governor signed it into law.

The skinny

- The following chart details the proposed FY10 EMSTF budget:

Description	Budget \$\$
EMSTF - BLS Initial	\$ 800,000.00
EMSTF - BLS Accreditation	\$ -
EMSTF - ALS Accreditation	\$ 65,000.00
EMSTF - BLS CE Funding	\$ 100,000.00
EMSTF - ALS CE Funding	\$ 150,000.00
EMSTF - BLS Auxiliary Programs	\$ 50,000.00
EMSTF - ALS Auxiliary Programs	\$ 250,000.00
EMSTF - BLS Individual Tuition Reimbursement	\$ 50,000.00
EMSTF - ALS Individual Tuition Reimbursement	\$ 100,000.00
EMSTF - ALS Initial	\$ 835,000.00
TOTAL	\$ 2,400,000.00

Availability of Funds

- All Awards Subject to Funds Availability





EMS Training Funds Web Page

www.vdh.virginia.gov/oems/emstf.htm

Web Page

- We are in the process of developing the EMSTF web page. It will:
 - provide a brief background about the program
 - have a link to the EMSTF funding contracts
 - provide contact information for the Jackie Hunter, the Program Support Technician for the EMSTF



Tuition Reimbursement

Tuition Reimbursement

- Two types of Tuition Reimbursement
 - Individual
 - EMSTF Funded Programs
 - Non-EMSTF Funded Programs
 - Organizational
 - EMSTF Funded Programs
 - Non-EMSTF Funded Programs



Course Funding

Course Funding: *Who is eligible?*

- Course Funding
 - Available to non-profit organizations
 - Community Colleges
 - 501 (c)(3) organizations
 - Governmental Organizations (localities)
 - Individuals not considered for profit entities
 - Funding is available for initial basic courses

Course Contract

Virginia Office of EMS Advanced Life Support Training Fund Course Funding Contract for FY08 EMT Intermediate

CONTRACT NUMBER [REDACTED]

This contract entered into this [REDACTED]th day of [REDACTED], [REDACTED], by and between [REDACTED] hereinafter referred to as the "Contractor" and the Department of Health, Office of Emergency Medical Services of the Commonwealth of Virginia hereinafter referred to as the "Purchasing Agency".

WITNESSETH that the Contractor and the Purchasing Agency, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF CONTRACT: The Contractor shall provide the services to the Purchasing Agency as set forth in the Contract Documents, 12 VAC 5-31, the Virginia OEMS Administrative Manual, and the ALSTF Administrative Guidelines for the following course identified by course number [REDACTED] being held in the following Planning District [REDACTED].

PERIOD OF PERFORMANCE: The period of performance for this contract shall be from the start date up to but not to exceed 540 days from the end date of the course as stated below.

Course dates: From [REDACTED] through [REDACTED]
Begin Date End Date

The contract documents shall consist of:

1. This signed form;
2. The attached purchasing description which consists of:
 - a. The Scope of Services,
 - b. The General Terms and Conditions,
 - c. The Special Terms and Conditions,
 - d. Method of Payment and Pricing Schedule,

I. PURPOSE AND BACKGROUND: The intent and purpose of this contract is to establish an agreement with a qualified vendor to provide Funding for an Advanced Life Support Course Approved by the Virginia Department of Health, Office of Emergency Medical Services (OEMS), an agency of the Commonwealth of Virginia. The Purchasing Agency's Contract Administrator is the Advanced Life Support Funding Administrator, at 804-864-7600.

II. SCOPE OF SERVICES:

The Contractor shall provide the Purchasing Agency with the services required by 12VAC5-31 of state regulations, the OEMS policies and Advanced Life Support Training Funds (ALSTF) policies. The contracted course as specified in OEMS policy shall be conducted as designed by the OEMS and based upon a standard rate as defined in the Advanced Life Support Training Fund Program and on a pro-rated basis determined by course enrollment levels. The Contractor shall coordinate student scheduling and registration for the appropriate Test Site.

The Purchasing Agency shall:

- A. Process all course requests and forward all ALS Funding request to the ALSTF Specialist.
- B. After verifying appropriate documentation as required in 12VAC5-31 of the state regulations and OEMS policies, the receipt of the enrollment forms as described in 12VAC5-31 and OEMS policies, and a completed "ALSTF Course Funding" contract, initiate financial disbursements as specified in the ALSTF Administrative Guidelines.
- C. Upon receiving the "Course Student Disposition Report" will initiate payments as specified in the ALSTF grant no less than quarterly until all specified payments are made or until the expiration of the test period for any of the candidates testing from this course.

The Contractor shall:

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Close Full

How does course funding work?

- The first thing you need to know is that the entire process is automatic
 - When your *Enrollment Forms* are received, our database automatically sets up an initial payment for your course
 - This initial payment is based on the number of students enrolled in your course.
 - After your course is over and you complete the CSDR online, your second half funding is then calculated.

Course Funding Requirements

- Course Funding
 - Program must satisfy all relevant requirements
 - 12 VAC 5–31
 - Training Program Administration Manual
 - EMSTF Administrative Manual
- Contractor submits EMSTF Course Funding Contract with Course Approval Request Form
 - Request must be made together and at least 30-days prior to the begin date for the course.
 - There will be a penalty of 25% of the total value of the contract for late submissions

Course Student Disposition Report

Submission of the CSDR is
MANDATORY for all initial
programs.



Continuing Education (CE) Funding

Continuing Education

- Standard CE Funding
 - Funding to support Cat. 1 CE in each PD
 - Administered by the Office of EMS through EMSTF contracts
 - Funding amount based on calculations described in the EMSTF program.
 - PD awards can only be used for that PD

Continuing Education

- Standard CE Funding
 - Does not include auxiliary programs
 - ACLS
 - ITLS
 - PHTLS
 - PALS
 - ITLS-PEDIATRIC
 - BDLS
 - PEPP
 - PPC
 - ATLS
 - NALS
 - APLS
 - GEMS



Auxiliary Programs

Auxiliary Programs

- Funding at the ALS and BLS level for the following types of OEMS approved Auxiliary Programs:

• ACLS

• ITLS

• PHTLS

• PALS

• ITLS-PEDIATRIC

• BDLS

• PEPP

• PPC

• ATLS

• NALS

• APLS

• GEMS

Auxiliary Programs

- Contractor must indicate on *Course Approval Request Form* that funding is being requested
- Submit completed Auxiliary EMSTF contract with *Course Approval Request Form*
 - This must be accomplished 30 days prior to the start date for the course.
- Any course fee must be reduced:
 - by \$80 for a full program
 - By \$40 for a refresher program
- Multiple submissions required for auxiliary courses that span a year.

Auxiliary Programs

- Funding based on number Virginia Certified ALS & BLS providers completing the entire program
- Funding awarded upon completion and submission of:
 - Course Roster (with original signatures)
 - CE cards
 - Invoice (must be submitted for payment)

Changes for FY09

- New contracts for FY10 will be available on our website by July 1
- Contract language has been changed to specify that all monies received through this program must be used to further the cause of quality EMS education in Virginia
- EMT-Instructors can now specify a 3rd party payee (individual or non-profit) and avoid IRS-1099 forms
- Penalties for falsification of records may include being barred from submitting requests for RSAF funding or any other OEMS funding program or contract.

Helpful Hints

- Submit your funding contracts with your course announcement, late contracts will be assessed a penalty of 25% of the total value
- Make sure the "*Period of Performance*" on your contract matches the dates on your course announcement
- Tri-fold your course roster with your CE cards – this is what prompts payment for CE and auxiliary programs
- Include all required documentation such as CE cards, invoice, and roster together in the same mailing to the Office.

Falsification Penalties

- Falsification of information will automatically nullify the funding reimbursement request and any subsequent requests for a period of five (5) years.
- OEMS has the right to pursue appropriate legal action. Falsification of information discovered after EMSTF monies are awarded will require return of any awards and the possibility of appropriate legal action.



Contact Info

Jackie Hunter

Program Support Technician

Jacqueline.Hunter@vdh.virginia.gov

(804) 864-7585

(800) 523-6019 (VA Only)

Questions?

What questions do you have about the EMS Training Funds Program?

