



VIRGINIA OFFICE OF EMS  
1041 Technology Park Drive  
GLEN ALLEN, VA 23059

# SAMPLE

## Operational Medical Director Agreement

The parties listed below agree to abide by this document and the provisions set forth. By signing below, \_\_\_\_\_ (OMD's name typed) and \_\_\_\_\_, (agency representative name typed) agree to the following:

The Operational Medical Director (OMD) for \_\_\_\_\_ (agency name-only one agency name may be listed per agreement) will act in the capacity of OMD for this agency. The OMD will have ultimate authority over technicians certified to practice under his/her license. In conjunction with the agency, the OMD will ensure all technicians are properly trained and certified in compliance with all Virginia EMS Rules and Regulations (12-VAC5-31) as well as any additional training as required by the OMD or this agency. The OMD will also assure that any regional requirements to practice are met. The OMD and the agency will assure that agency personnel only provide emergency medical care and participate in associated training programs while acting under the authority of the OMD's medical license and within the scope of the EMS agency license in accordance with Virginia's EMS Rules and Regulations.

The OMD and the agency will provide a mechanism for agency personnel to have direct access to the OMD for discussion of issues relating to the

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provision of patient care, application of patient care protocols, operation of EMS equipment used by the agency and training issues in a form of a plan. *This plan is addressed by agency policy and a copy of that plan is attached to this agreement.*

The OMD and the agency will establish and perform periodic and methodical run reviews for quality assurance and adherence to medical protocols. *A copy of that plan is attached to this agreement.* The OMD and the agency agree to participate in regional quality assurance/quality monitoring programs.

The OMD and the agency will establish a plan for addressing disciplinary actions of technicians, relating to patient care issues. This plan will establish how the OMD is notified of situations, investigation into such situations and resolution to such situation. The plan will define when the Office of EMS is notified of violations of EMS Rules and Regulations. The plan will be consistent with Virginia EMS Rules and Regulations. *A copy of that plan is attached to this agreement.*

The OMD and the agency will *attach a copy of the insurance policy covering medical malpractice for the OMD.*

The OMD and the agency will establish a plan consistent with Virginia EMS Rules and Regulations that describes the process or procedure by which

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the OMD or the agency may discontinue service with prior notice to the parties involved. *A copy of that plan is attached to this agreement.*

If multiple OMD's or Physician Course Directors (PCD's) are used by this agency, *a separate agreement outlining the responsibilities of each OMD or PCD will be signed and attached to this agreement.*

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OMD's Signature

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Agency Representative's Signature

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Date

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Date