

State EMS Advisory Board Meeting
The Place at Innsbrook, Glen Allen, Virginia
February 13, 2004
1:00 p.m.

Corrected Copy

Attendance:

Board Members: Rev. Coan Agee; Byron F. Andrews, III; Earl N. Carter, Jr.; Gary P. Critzer; Robert V. Crowder, III; Chip Decker; Michael S. Gonzalez, M.D., Theresa E. Guins, M.D.; Rao R. Ivatury, M.D.; George W. Langford; Stewart W. Martin, M.D.; Genemarie McGee; Dr. Lori Moore; David B. Palmer; Michael B. Player; Morris D. Reece; Karen D. Wagner; Kent Weber; and Douglas R. Young

Absent: Sharon C. Alsop; Donald R. Barklage, Jr. (Excused); May H. Fox (Excused); Catherine Hudgins (Excused); Elizabeth Jo Martin (Excused); and Page Verlander (Excused)

Staff: Gary R. Brown; Scott Winston; Carol Gilbert, M.D.; Chad Blosser; Warren Short; Carolyn Halbert; Ruth Robertson; Kenny Updike; Karen Cheatham; Jim Nogle; Ken Crumpler; Terry Coy; Melissa M. Doak; David E. Cullen, Jr.; James Burch; Steve E. Puckett; Carol Morrow; and Irene Hamilton

Other: Robin Kurz; Petra Menzel; Bill Bullock; Jennie Collins; Christopher Slempp; Randy P. Abernathy; Mike Harmon; Jon R. Donnelly; John R. Dugan, III; Dane Davis; Rob Logan; Connie Purvis; Jim Chandler; Melinda Duncan; Michael D. Berg; Ed Rhodes; and Gary Dalton

Topic/Subject	Discussion	Recommendations, Action/Follow-up, Responsible Person
Call to Order – David Palmer	Chairman, David Palmer called the meeting to order at 1:05 p.m.	
Approval of November 14, 2004 Minutes – David Palmer	Mr. Palmer called for a motion to approve the minutes from the November 14, 2003 meeting.	A motion was made, properly seconded, and the minutes from November 14, 2003 were accepted.
Approval of February 13, 2004 Meeting Agenda – David Palmer	Mr. Palmer announced revisions to the proposed agenda. -Mr. Barklage, the Vice Chair, will not be at this meeting. -The Awards Committee and the Regional Council reports will be merged into one report. With these changes, Mr. Palmer called for a motion to adopt the agenda.	A motion was made, properly seconded, and the proposed agenda for the meeting was accepted.
Chairman’s Report – David Palmer	Recently, Messer’s Weber, Player, Reece and Palmer spent time visiting legislators at the General Assembly and distributed copies of the State EMS Advisory Board Annual Report. HB1002 – Delegate Orrock is the patron on this bill that addresses the distribution of Four-for-Life funds. This bill received broad support in the House and has currently passed over from the House to the Senate Transportation Committee. If the bill is successful, on July 1 the new percentages would become Code language only if the additional \$2 from Four-for-Life previously diverted reverts back to EMS. Mr. Palmer alerted the Board to some other bills of interest to EMS (HB 313; HB 627; HB 746; HB 1002; HB 1143; HJR 133, and HJR 183. These bills are all highlighted in the Quarterly Report to the Board. Mr. Palmer informed the Board that the reorganization of the EMS Advisory Board was not introduced by the Governor during this General Assembly session. Mr. Palmer said that they have received commitments from the House and Senate, Delegate Orrock and Senator Edwards, who are ready to bring this bill forward during the next legislation session. Mr. Palmer said that he plans to contact members of the House Finance and Appropriations Committee as well as members of the Senate Finance Committee by email to assure that they are aware of EMS’ priorities; give them an explanation of Four-for-Life; and attach a copy of the EMS Advisory Board Annual Report. The Board members were agreeable with Mr. Palmer’s plan.	

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	Mr. Palmer congratulated Dr. Gonzalez and Page Verlander, board members, on their appointment to the VA-1 Disaster Medical Assistance team.	
Second Vice Chair's Report – Stewart Martin, M.D.	Dr. Martin did not have a report.	
State EMS Medical Director's Report – Carol Gilbert, M.D.	Dr. Gilbert continues her work with the Medical Directors. VACEP has sponsored another Medical Director workshop at the Homestead on February 9. Attendance was lower than the number who attended the same course during the Symposium. These courses will continue to be offered around the state to meet the needs of Medical Directors; however, Medical Directors are encouraged to attend the course at the Symposium so that they can become familiar with EMS.	
Office of EMS Reports – Gary Brown and staff	<p>Mr. Brown updated the Board on changes that have taken place at OEMS since the last Board Meeting in November.</p> <ul style="list-style-type: none"> - OEMS relocated to the Madison Building in downtown Richmond. - Since moving, OEMS has had to address problems with the mailing address; the new phone system; as well as adjust to sending mail through a central mail room. - Mike Semp, Critical Care Coordinator, has resigned from OEMS to accept another position. OEMS is recruiting for this position. Until the position is filled, duties will be shared between Mr. Brown, Mr. Winston, Ms. Carolyn Halbert and Mr. Russ Stamm, from the Office of EMS. - David Cullen is resigning as Regulation & Compliance Manager. He has accepted the position of Executive Director for Central Shenandoah EMS Council. - The Office of EMS is also recruiting for an Accountant. <p>OEMS has obtained direct billing agreements with three Innsbrook hotels, the Amerisuites, the Marrott West, and the Hilton Garden. Board members may stay at any of these hotels when attending board meetings; and OEMS will be direct billed.</p> <p>This November will be the 25th anniversary of the Virginia EMS Symposium. A special program is being planned for the momentous occasion.</p> <p>Mr. Scott Winston discussed some issues addressed at the Atlantic EMS Council meeting earlier in the month.</p> <ul style="list-style-type: none"> - The Institute of Medicine is currently developing a white paper on the Future of Emergency Care in the U.S. It is hopeful that the outcome of the white paper will be increased funding from the federal level. - National EMS Information System (NEMSIS). This project, which is federally funded, is trying to combine the various EMS data collection systems used across the country into a uniformed data set. It is hopeful that the data could be used to create national training information. - National EMS Week is scheduled May 16-22, 2004. The products coming out of the American College of Emergency Physicians for EMS Week were designed by the Atlantic EMS 	

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	<p>Council.</p> <ul style="list-style-type: none"> - The possible creation of a national EMS agency. The state EMS Directors have some concerns about the development of a federal EMS agency. - The mid-year meeting of the National Association of State EMS Directors in Washington, DC on June 26-27, 2004. - HB1485, a bill introduced by Delegate Mark Sickles that would amend the Code to allow localities to include medical directors in their liability and self-insurance programs. OEMS has worked with the patron to offer an amendment that would expand the bill to include Operational Medical Directors of licensed EMS agencies and physician course directors of educational programs taught within the localities. The bill with this change was introduced and accepted by the committee. 	
Office of Attorney General Report – Robin Kurz	<p>Ms. Kurz addressed a question raised about the treatment of minors who refuse medical treatment. Ms. Kurz said that the Code states that minors 14 years or older may consent or refuse treatment.</p>	
Committee Reports and Action:		
<p>Awards Selection Committee – Mike Player / Regional Council Executive Directors – Rob Logan</p>	<p>In an effort to increase the number and quality of the Award nominations received by the OEMS, the Awards Committee decided to utilize the Regional awards process to achieve this goal. Regional awards recipients would be forwarded to OEMS as nominees for the Governor’s awards.</p> <p>Rob Logan, Regional Council Executive Directors, Chair, gave an update on their work on the Awards project. The Regional Council Directors decided at their last meeting to:</p> <ul style="list-style-type: none"> - Endorse a standard format for the application. - Have a standard award. - Contracts from OEMS have been sent to the regions. - Every region will put forth a nominee in all categories. - The process should be in place for this year’s Governor’s awards program. <p>Deliberations and discussions on the EMT Intermediate site accreditation process to address some concerns from some of the areas that have / have not put forth some sites for accreditation.</p> <p>Looked at the Regional Councils section of the State EMS Plan and put some final touches on their submission for the Plan.</p> <p>Regional Councils encourage OEMS to continue sending an electronic copy of the OEMS Quarterly Report to the State EMS Advisory Board as well as sending the hard copy.</p> <p>Morris Reese was recognized as being the new Hospital Preparedness Coordinator for the Western and Blue Ridge regions.</p>	

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Communications Committee – Gary Critzer	<p>The committee met earlier in the day. Items discussed included:</p> <ul style="list-style-type: none"> - finalizing the Resource Directory - Emergency Medical Dispatch, putting together an educational packet through OEMS that could be presented to various organizations around the state - Discussed rules and regulations in regards to 5-31-760 EMS Vehicle Communication and how the regulations would be enforced. 	
CISM Committee – Carol Morrow	<p>The committee had no action items. Ms. Morrow displayed some new CISM posters that are being distributed to all EMS agencies and CISM teams.</p> <ul style="list-style-type: none"> - The Department of Criminal Justice has a grant with victims of crime funding. OEMS applied and has been informed that they will be funded. The grant will be used for interventions in Northern Virginia for the victims of September 11 first responders. - The annual CISM conference is scheduled June 2-5 in Virginia Beach. 	
EMS Emergency Management Committee – Mike Gonzalez, M.D.	<p>The reconfigured committee met. Because the committee membership base is now more diverse potential projects were discussed. A prime function of the committee will be to help reconfigure the health and medical aspects of the state disaster plan. Another project the committee plans to undertake is a compiling a comprehensive directory of resources for ESF-8 teams.</p> <p>Jim Nogle briefed the Board on EM2000, a new software program that is designed so that in the event of a situation the system will track and do cost tracking, set up different plans. The software also has the capability of operating multiple systems concurrently.</p>	
Emergency Medical Services for Children – Theresa Guins, M.D.	<ul style="list-style-type: none"> - The committee met on February 12. The committee is currently revising their Strategic Plan. The final document should be ready for distribution to the Board at the May meeting. - EMSC has received a grant from DMV to continue supporting systems development. - EMSC is awaiting notification from the federal EMSC program on the status of their resubmission of their grant. - The next meeting is May 13 at 3 p.m. at The Place at Innsbrook. 	
EMS System Finance, Legislation & Planning Committee – Kent Weber	<p>Mr. Weber gave an overview of this newly formed committee and emphasized that the committee is in need of additional members.</p> <ul style="list-style-type: none"> - Mr. Michael Player asked committee chairs to complete the State EMS Plan outline regarding their committee and return it to Mr. Player as soon as possible. Based on feedback received from the committees on their outline, the EMS System FLP Committee is aiming to have a draft State Plan ready for distribution by the next Advisory Board meeting. 	
Financial Assistance Review Committee – Byron Andrews	<p>On January 1, Consolidated Grants were approved for a total of \$1,859,582 and represented approximately 39 percent of the requests received by the committee. Concerned that the number of applicants has decreased, the committee sent out postcards reminding agencies of the March 15 deadline for grant requests. The postcard seems to have sparked increased interest. The committee will be touring the Thomas Jefferson</p>	

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	EMS Council area in April of this year.	
Leadership and Management Committee – Doug Young	Mr. Young has been working with Mr. Palmer and the OEMS staff over the past few months to get more guidance on the expected course for this newly formed committee. Mr. Young has also been working on recruiting new members for the committee.	
Medevac Committee – Genemarie McGee	<p>The committee met on January 14. The committee has been working on developing a Mission and Code of Conduct Statements. Ms. McGee presented two action items for the Board.</p> <p>Ms. McGee announced that two of their programs have expanded – LifeEvac, in Richmond, has opened a second base of operations in Fredericksburg; and also, INOVA AirCare, now known as AirCare , has opened a second base of operations in Fredericksburg. The committee will meet again on April 14 at the ODEMSA office.</p>	<p>Mr. Palmer asked the Board if they would consider both of these action items together. Based on Mr. Palmer's request the following motion was made and seconded.</p> <p>MOTION: The State EMS Advisory Board concur to consider both action items brought forth by the Medevac Committee as one action item.</p> <p>Hearing no discussion, the vote was taken. YEAS=19; NAYS=0; Abstentions=0. The motion was carried unanimously.</p> <p>MOTION: The State Medevac Committee respectfully submits the following Mission Statement and Code of Conduct for approval at the February 13, 2004 State EMS Advisory Board. <i>MISSION Statement – To facilitate communication and cooperation between all air medical services that respond in Virginia ensuring that all patients receive appropriate, timely, safe and professional air medevac services.</i></p> <p><i>Copy of the Code of Conduct – Medevac Services (October 14, 2003) is attached.</i></p> <p>Hearing no further discussion, the vote was taken. YEAS=19; NAYS=0; Abstentions=0. The motion was carried unanimously.</p>
Medical Direction Committee – Stewart Martin, M.D.	The committee met on January 15. They are continuing working on the Basic EMT administration of Subcutaneous Epinephrine. They are also continuing their work on the specialty procedures and medication schedules. The committee discussed rapid sequence intubation and some literature recently published on this subject. The committee is concerned that people are aware of the risk involved in these programs and should be properly monitored by medical professionals. Their next meeting is scheduled on April 15 at the Office of EMS.	
Nominating Committee – Karen Wagner	Ms. Wagner reported that the Nomination Committee had a recommendation for Chairman of the Public Information and Education Committee.	<p>Ms. Wagner made the following motion that was properly seconded.</p> <p>MOTION: The Nominating Committee recommended George Langford as the Chairman of the Public Information and Education Committee.</p> <p>The Chair opened the floor for other nominations. Hearing none, the Chair called for the vote. YEAS=19; NAYS=0; Abstentions=0. The motion was carried unanimously.</p>
Professional Development Committee – David Palmer	Mr. Palmer thanked Mr. Mike Berg for chairing the last meeting in his absence. The committee has no action items. The committee is continuing to work on distributed learning technologies.	
Public Information &	Ms. Ruth Robertson of the Office of EMS gave an	

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Education Committee – Ruth Robertson	overview of some of the projects she is undertaking in this area.	
Regulation and Policy Committee – David Palmer	Mr. Palmer reported that Mr. Barklage did not have any items from the Regulation and Policy Committee.	
Transportation Committee – Chip Decker	The Transportation Committee has had several meetings since the last EMS Advisory Board meeting. They are in the process of revising the ambulance contract.	
Trauma System Oversight & Management – Morris Reece	The last meeting of the committee was on December 4. However, the meeting had low attendance due to inclement weather and did not have any action items. The committee is scheduled to meet again on March 4.	
PUBLIC COMMENT PERIOD	None.	
Board Member Organizational Presentations	There will be no presentations today. However, two organizations will be making presentations at the May Board meeting.	
Old Business	None.	
New Business	<p>Mr. Palmer announced that Dr. Ivatury and his colleagues at VCU Department of Surgery, Division of Trauma has a Trauma Symposium. The symposium entitled <i>The Changing Face of Trauma</i> will be held April 27, 2004 at the Greater Richmond Convention Center.</p> <p>Mr. Warren Short of the Office of EMS announced that OEMS has had their first successful application awarded for Intermediate accreditation in January under the new accreditation process.</p> <p>Mr. Palmer asked the Finance, Legislation & Planning Committee to undertake a project to review the ambulance designations within the state per HB627, 2004 Virginia General Assembly. He asked the committee to seek advice from Mr. Decker in an effort to address some of the issues pending before the Board.</p>	
Adjourn	The meeting was adjourned at 3 p.m.	
Next Meeting	May 14, 2004 at The Place at Innsbrook. Lunch is at 12 noon and the meeting will commence at 1 p.m.	